

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #849

DATE: October 18, 2011

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Barbara Laifman, President

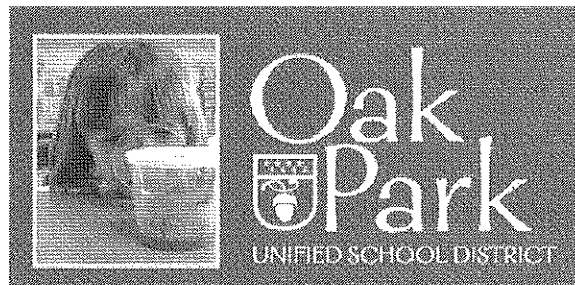
Jan Iceland, Vice President

Allen Rosen, Clerk

Mary Pallant, Member

Sepideh Yeoh, Member

Erica Rosenberg, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent

Linda Sheridan, Executive Assistant

Martin Klauss, Assistant Superintendent, Business & Administrative Services

Dr. Leslie Heilbron, Assistant Superintendent, Human Resources

Jane Mintz, Director, Educational Technology

Susan Roberts, Director, Pupil Services

Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, November 21, 2011

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #849
October 18, 2011

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Librarian, Instruction Assistant I-Music, Instructional Assistants II, Chorus Director, Clerical Sub, Elementary Teachers, Middle School Teacher, High School Teacher, Chinese Teacher, Guest Teachers

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Superintendent
3. Remarks from Student Board Representative
4. Report from School Site Councils
5. Report from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. 2011 STAR Report

2. 2011 Summer School Report	3
3. Implementation of Oak Park Citizens' Oversight Committee Recommendations	5

C. BUSINESS SESSION:

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. Approve Minutes of Regular Board Meeting September 20, 2011**
- b. Public Employee/Employment Changes 01CL21699-01CL21718 & 01CE05345-01CE05411** **7**
- c. Approve Purchase Orders –September 1 – September 30, 2011** **10**
Board Policy 3300 requires Board approval of Purchase Orders
- d. Approve Overnight Trip for Oak Park High School Girls' Soccer Team – December 9-11, 2011** **17**
Board Policy 6153 requires Board approval for student overnight trips
- e. Approve Overnight Trip for Oak Park High School Fall Athletic Teams Who Reach Playoffs** **18**
Board Policy 6153 requires Board approval for student overnight trips
- f. Approve Out of State Travel for Certificated Employees to attend Foreign Language Conference in Denver – November 16-19, 2011** **19**
Board Policy 6153 requires Board approval for overnight trips
- g. Approve Overnight Trip for Medea Creek Middle School 6th Grade to Pali Institute – November 29-December 2, 2011** **20**
Board Policy 6153 requires Board approval for student overnight trips
- h. Approve Overnight Trip for Oak Park High School Life Skills Retreats – October 26-29, 2011, February 8-11, 2012, and May 2-5, 2012** **21**
Board Policy 6153 requires Board approval for student overnight trips
- i. Approve Annual Teacher Assignment Report** **22**
Education Code 44257.8 requires Board approval for the Annual Teacher Assignment Report

ACTION

2. PUPIL SERVICES

- a. Approve Contract for Non-Public Agency for Three Special Education Student #01-11/12 - \$197,675** **23**
Board Policy 3312 Requires Board approval for contract for services

3. BOARD

- a. Approve Newly Appointed Board Member Attendance at Masters in Governance and CSBA Conference** **29**
Board wishes to consider approval of expending funds for newly appointed Board Member attendance at December CSBA Conference and Masters in Governance

4. BUSINESS SERVICES

- a. Approve Donations** **31**
Board Policy 3290 requires Board approval for donations to the District

5. BOARD POLICIES

- a. Approve Amendment to Board Policy 3513.3 – Tobacco-Free Schools – 2nd Reading** **33**
Mandated board policy revised to reflect California Department of Education requirements, as a condition for receipt of Tobacco-Use Prevention Education (TUPE) funding, related to certification of compliance with tobacco-free schools requirements. Policy adds definition of

- prohibited products, including nicotine delivery devices such as electronic cigarettes to minors.*
- b. Approve Amendment to Board Policy 4158, 4258, 4358 – Employee Security – Second Reading 37**
Updated policy reflects new court decision which ruled that the issuance of a temporary restraining order and injunction against a person who had verbally threatened a city official was not a violation of that person's right to free speech and right to access to a public place.
 - c. Approve Amendment to Board Policy 5131.62 – Tobacco – Second Reading 41**
Policy revised to provide examples of prohibited tobacco products in accordance with law and add prohibition of nicotine delivery devices such as electronic cigarettes, consistent with new law, SB 882, which make it unlawful for a person to sell or furnish an electronic cigarette to a minor
 - d. Approve Amendment to Board Bylaw 9123 – Clerk – Second Reading 47**
Bylaw revised to clarify which boards are required by law to appoint a clerk from among their members at the annual organizational meeting, and to clarify duties of the clerk.
 - e. Approve Amendment to Board Bylaw 9140 – Board Representatives – 2nd Reading 49**
Revised bylaw recognizes that participation of Board members on district or community committees supports the Board's community leadership role. Bylaw also adds responsibility of Board representative to report back to the Board regarding committee activities and/or actions, and clarifies which board must designate a voting representative to elect members of the county committee on school district organization.
 - f. Approve Amendment to Board Bylaw 9323.2 – Actions By The Board – 2nd Reading 53**
Bylaw updated and reorganized to clarify the circumstances under which the Brown Act permits the Board to discuss or take action on items that are not on the posted agenda. Bylaw also revised to delineate the Board's options upon a receipt of a demand to "cure and correct" an alleged Brown Act violation.
 - g. Approve Amendment to Board Policy 5022 – Student and Family Privacy Rights – First Reading 59**
This mandated Board Policy is revised and reorganized to address certain privacy issues related to students and/or their parents/guardians, including the administration of surveys and physical exams/screenings, parent/guardian rights to inspect instructional materials, and the collection of personal information for marketing purposes.
 - h. Approve Amendment to Board Policy 5144 – Discipline – First Reading 63**
Revised policy expands goal statement to focus on correct student behavior while avoiding an adverse effect on student learning or health. Policy also broadens related staff development topics to including assisting staff to establish cooperative relationships with parents/guardians.
 - i. Approve Amendment to Board Policy 6163.1 – Library Media Centers – 1st Reading 67**
Updated policy reflects new state standards adopted by the State Board of Education, including program standards which describe staffing, resources, and infrastructure recommended for effective school library programs as well as academic standards for library instruction.
 - j. Approve Amendment to Board Policy 6163.2 – Animals at School – First Reading 73**
Policy reorganized and revised to reflect new federal regulations which require the district to modify its policy, practices, and procedures to permit an individual with a disability to use a service animal at school, when the work or task performed by the service animal is directly related to the individual's disability.

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. Brookside Elementary School Report	77
2. Oak Hills Elementary School Report	78
3. Red Oak Elementary School Report	79
4. Medea Creek Middle School Report	80
5. Oak Park High School Report	82
6. Oak View High School/Oak Park Independent School	84
7. Oak Park Neighborhood School	

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

9-20-11

#848

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Barbara Laifman, called the regular meeting to order at 5:00 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Barbara Laifman, President, Ms. Jan Iceland, Vice President, Mr. Allen Rosen, Clerk, Ms. Mary Pallant, Member and Ms. Sepideh Yeoh, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:01 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Barbara Laifman, reconvened the regular meeting to order at 6:00 p.m. in the Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Barbara Laifman, President, Ms. Jan Iceland, Vice President, Mr. Allen Rosen, Clerk, Ms. Mary Pallant, Member, Ms. Sepideh Yeoh, Member and Student Board Member Erica Rosenberg

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Jan Rosen led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

At the Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education adopted the agenda as presented. Motion carried 5-0.

PUBLIC SPEAKERS

None

PRESENTATION

The Board and Dr. Knight presented the Partners in Education Award to Jan Rosen.

REPORT FROM BOARD MEMBERS

Board Member Jan Iceland stated the Welcome Back for staff went very well. She attended the Facilities Planning Committee meeting and they will report later in the meeting. Ms. Iceland wanted to remind everyone about the Ventura County School Boards Association Dinner Meeting on October 27, 2011.

Board Member Sepideh Yeoh stated she still felt energized by the first day of school visits to all the schools. She attended the MAC meeting where they talked about placement of the cell towers. They will be continuing that discussion. Ms. Yeoh also attended the GATE DAC meeting where they discussed updating the GATE brochure and communication with parents. She attended the MCMS Back to School Night and this past weekend attended her first two modules for the CSBA Masters in Governance program which were fabulous. Board Member Allen Rosen reported he also attended the MCMS Back to School Night and was amazed at how many parents were there. Board Member Mary Pallant thanked Sepideh for attending the MAC meeting in her place. She enjoyed visiting all the schools on opening day and also the ribbon cutting ceremony on the new field. Ms. Pallant also attended the Masters in Governance modules last weekend and thought the training is very beneficial. Board Member Barbara Laifman reported she has been attending the Our Children, Our Future meetings which is a terrific group of parents. She also enjoyed visiting all the schools on opening day, attended the EEAC meeting, the 9/11 ceremony at OPHS, OVHS Back to School Night, and Friends of Oak Park Schools meeting last night.

REPORT FROM STUDENT BOARD REPRESENTATIVE

Erica Rosenberg reported that clubs are recruiting this week at OPHS. On Friday there will be a Back to School Rally. October 10-14 will be Homecoming activities, with October 14 the Homecoming Football game, and October 15 the Homecoming Dance.

REPORT FROM SUPERINTENDENT

Dr. Knight reported we had a super start to the school year, everything was very positive. On top of our very good API scores, the SAT scores averaged 1778 and the average writing score was 603, which is fabulous. Also today's enrollment is 4197 and we are hoping to hit 4200 by the end of the week. Dr. Leslie Heilbron distributed a chart which showed the Board the average class size throughout the District.

Report from Facilities Planning Committee

Peter Kristensen reported on the continuing work of the Committee.

DISCUSSION ITEMS

None

C.1. CONSENT AGENDA

On motion of Jan Iceland, seconded by Sepideh Yeoh, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Minutes of Special Board Meeting August 9, 2011, and Regular Board Meeting August 16, 2011
- b. Public Employee/Employment Changes 01CL21676-01CL21698 & 01CE05314-01CE05344
- c. Approve Purchase Orders –August 1 – August 31, 2011
- d. Approve Overnight Trip for Medea Creek Middle School 7th Grade Trip to Catalina – October 24-26, 2011
- e. Approve 2011-12 Agreement with Tumbleweed Transportation
- f. Approve Authorization to Purchase Compuwave Computer Products, Services and Related Products, Utilizing Provisions of Public Contract Code Section 20118

ACTION

2. BUSINESS SERVICES

a. Approve Change Order #3, Project 11-01R, Science Lab Rehabilitation at Oak Park High School

On motion of Jan Iceland, seconded by Sepideh Yeoh, the Board of Education approved Change Order #3, Projection 11-01R, Science Lab Rehabilitation at Oak Park High School. Motion carried 5-0.

b. Approve Change Order #1, Project 11-03R, Roof Replacement at Brookside Elementary School

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved Change Order #1, Project 11-03R, Roof Replacement at Brookside Elementary School. Motion carried 5-0.

c. Approve Change Order #1, Project 11-04R, Exterior Painting and Repairs at Brookside Elementary School

On motion of Allen Rosen, seconded by Sepideh Yeoh, the Board of Education approved Change Order #1, Projection 11-04R, Exterior Painting and Repairs at Brookside Elementary School. Motion carried 5-0.

d. Approve Change Order #1, Project 11-09R, Playground Repairs and Replacement at Oak Hills Elementary School

On motion of Jan Iceland, seconded by Allen Rosen, the Board of Education approved Change Order #1, Project 11-09R, Playground Repairs and Replacement at Oak Hills Elementary School. Motion carried 5-0.

e. Approve Change Order #1, Project 11-05R, Door Replacement at Red Oak Elementary School and Medea Creek Middle School

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved Change Order #1, Project 11-05R, Door Replacement at Red Oak Elementary School and Medea Creek Middle School. Motion carried 5-0.

f. Approve Change Order #1, Project 11-16R, Exterior Painting and Repairs at Medea Creek Middle School

On motion of Mary Pallant, seconded by Sepideh Yeoh, the Board of Education approved Change Order #1, Project 11-16R, Exterior Painting and Repairs at Medea Creek Middle School. Motion carried 5-0.

g. Approve Notice of Completion, Project 11-03R, Roof Replacement at Brookside Elementary School

On motion of Mary Pallant, seconded by Jan Iceland, the Board of Education approved Notice of Completion, Projection 11-03R, Roof Replacement at Brookside Elementary School. Motion carried 5-0.

h. Approve Notice of Completion, Project 11-04R, Exterior Painting at Brookside Elementary School

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved Notice of Completion, Projection 11-04R, Exterior Painting at Brookside Elementary School. Motion carried 5-0.

i. Approve Notice of Completion, Project 11-09R, Playground Replacement at Oak Hills Elementary School

On motion of Jan Iceland, seconded by Sepideh Yeoh, the Board of Education approved Notice of Completion, Project 11-09R, Playground Replacement at Oak Hills Elementary School. Motion carried 5-0.

j. Approve Notice of Completion, Project 11-15R, Door Replacement at Red Oak Elementary School and Medea Creek Middle School

On motion of Sepideh Yeoh, seconded by Allen Rosen, the Board of Education approved Notice of Completion, Project 11-15R, Door Replacement at Red Oak Elementary School and Medea Creek Middle School. Motion carried 5-0.

k. Approve Notice of Completion, Project 11-16R, Exterior Painting at Medea Creek Middle School

On motion of Allen Rosen, seconded by Mary Pallant, the Board of Education approved Notice of Completion, Project 11-16R, Exterior Painting at Medea Creek Middle School. Motion carried 5-0.

l. Approve Notice of Completion, Installation of Artificial Turf Football Field at Oak Park High School

On motion of Sepideh Yeoh, seconded by Jan Iceland, the Board of Education approved Notice of Completion, Installation of Artificial Turf Football Field at Oak Park High School. Motion carried 5-0.

m. Public Hearing and Approve SBX3-4 Flexibility Transfer of 2011-12 Categorical Program Funds

Public Hearing opened at 7:19 p.m.

No public comments.

Public hearing closed at 7:20 p.m.

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved SBX3-4 Flexibility Transfer of 2011-12 Categorical Program. Motion carried 5-0.

n. Approve Unaudited Actual Revenues and Expenditures for Fiscal Year 2010-11

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved the Unaudited Actual Revenues and Expenditures for Fiscal Year 2010-11. Motion carried 5-0.

o. Approve Resolution #11-18, Establishing the GANN Appropriation Limit for Fiscal Year 2011-12

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved Resolution #11-18, Establishing the GANN Appropriation Limit for Fiscal Year 2011-12. Motion carried 5-0.

p. Approve Ratification of Award of Bid 11-17, School Bus Transportation Services

On motion of Allen Rosen, seconded by Jan Iceland, the Board of Education approved the ratification of Award of Bid 11-17, School Bus Transportation Services with Southwinds Transportation. Motion carried 5-0.

3. HUMAN RESOURCES

a. Approve Action to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Classified Employees

On motion of Mary Pallant, seconded by Jan Iceland, the Board of Education approved the Action to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Classified Employees. Motion carried 5-0.

b. Approve 2011-12 Declaration of Need for Fully Qualified Educators

On motion of Jan Iceland, seconded by Sepideh Yeoh, the Board of Education approved the 2011-12 Declaration of Need for Fully Qualified Educators. Motion carried 5-0.

4. CURRICULUM

a. Public Hearing and Approve Resolution #11-19, Regarding Sufficiency of Textbooks and Instructional Materials for 2011-2012

Public Hearing opened at 8:10 p.m.

No public comments

Public Hearing closed at 8:11 p.m.

On motion of Mary Pallant, seconded by Jan Iceland, the Board of Education approved Resolution #11-19, Regarding Sufficiency of Textbooks and Instructional Materials for 2011-2012. Motion carried 5-0.

5. BOARD

a. Approve 2011-12 Moral Imperatives, Goals and Action Plans

On motion of Jan Iceland, seconded by Allen Rosen, the Board of Education approved the 2011-12 Moral Imperative, Goals and Action Plans as amended. Motion carried 5-0.

On motion of Jan Iceland, seconded by Mary Pallant, the Board of Education approved tabling the Board Policies to the next meeting. Motion carried 5-0.

VII. INFORMATION ITEMS

VIII. OPEN DISCUSSION

Mr. Rosen suggested bring student presentations to the Board meetings.

The Board discussed attending the Elementary Back to School Nights.

There being no further business before this Board, the Regular meeting is declared adjourned at 10:12 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

10/6/2011

1

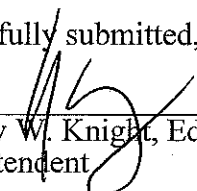
TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: B.1 2011 STAR TEST RESULTS SUMMARY

Information

ISSUE: To receive a report regarding the District's 2011 STAR Test Results Summary.

BACKGROUND: The District is required to provide the Board with a annual summary of the District's STAR test results.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: B.2. 2011 SUMMER SCHOOL REPORT

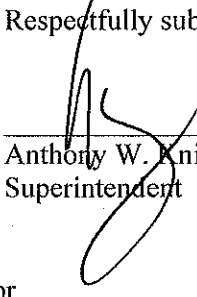
INFORMATION/DISCUSSION

ISSUE: To receive a report detailing the 2011 summer school program administered by Friends of Oak Park Schools.

BACKGROUND: During the 2010-2011 school year the board of education made a decision not to offer a 2011 summer school program due to a decrease in state funding for all hourly programs. As a result of this decision Friends of Oak Park Schools agreed to investigate the possibility of administering the program for 2011. The Friends board approved the concept and this resulted in a grades 5-12 program that was tuition based. Both remedial and enrichment classes were offered in all grade levels. An elementary program for grades 1-4 was offered, but the interest level was not sufficient to be able to run the program. Friends of Oak Park Schools is open to adding an elementary program in the future should the interest level be enough to support the operating costs.

A written report detailing the results of the secondary program is attached for the board's review and the summer school administrator will be in attendance to answer any questions related to the summer school.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Prepared by:
Clifford E. Moore, Summer School Administrator

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: B.3. IMPLEMENTATION OF OAK PARK CITIZENS' OVERSIGHT
COMMITTEE RECOMMENDATIONS

DISCUSSION/INFORMATION

ISSUE: Shall the Board receive, discuss and provide input on staff plans to implement recommendations of the Oak Park Citizens' Oversight Committee?

BACKGROUND: At its meeting on June 21, 2011, the Board of Education received the annual report of the Oak Park Citizens' Oversight Committee (OPCOC) on general obligation bond Measures C6 and R, and parcel tax Measure C. In its report and presentation to the Board the OPCOC made the following recommendations pertaining to Measure R:

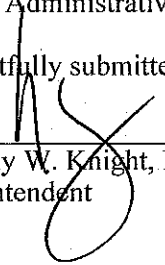
- 1) Improve communication with the Committee by providing more information on Measure R planning, discussions, and decisions at the time it occurs.
- 2) Development of a process for approving projects for Measure R funds that are not part of the Master Plan. As noted by the Committee "A reconciliation of Master Plan projects versus newly approved projects (or projects approved outside of the Master Plan process) would be helpful in maintaining a full accounting of Measure R funds."

Per the Board's request, staff will present its plans to address the OPCOC recommendations.

RECOMMENDATION: None – for information, discussion, and Board input only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

10/6/2011

TO: MEMBERS, BOARD OF EDUCATION

7

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 18, 2011

SUBJECT: C.1.b APPROVE CLASSIFIED PERSONNEL ACTIONS AS RECOMMENDED BY
THE SUPERINTENDENT

CONSENT

ISSUE: Approval/ratification of classified personnel actions.

AUTHORIZATION TO HIRE

Number	Name	Position	Salary	Fund	Start Date	Site
CL21699	Lisa Rosenberg	Clerical Sub	\$11.90	General	8/31/11	OHES
CL21700	Carol Groves	Librarian	\$15.90	General	9/27/11	BES
CL21701	Steven Waldman	Instructional Asst. I Music	\$15.89	PFA/Friends	9/23/11	Elem.
CL21702	Rebecca Gulsrud	Instructional Assistant II	\$14.46	Spec. Ed.	9/19/11	OPHS
CL21703	Darlynn Wilhelm	Chorus Director	\$50.98	General	9/27/11	Elem.
CL21704	Jennifer MacKinnon	Instructional Assistant II	\$14.46	Spec. Ed.	9/30/11	OPNS

AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
CL21705	Linda Roberts	CAHSEE	8/31/11-6/15/12	Site	\$270.00	OPIS
CL21706	Linda Roberts	Naviance Data	8/31/11-6/15/11	Site	\$90.00	OPIS
CL21707	Linda Roberts	ASB Bookkeeping	8/31/11-6/15/12	Site	\$450.00	OVHS
CL21708	Linda Roberts	Naviance Data	8/31/11-6/15/12	Site	\$90.00	OVHS
CL21709	Linda Roberts	CAHSEE	8/31/11-6/15/12	Site	\$270.00	OVHS
CL21710	Linda Roberts	School Wires	8/31/11-6/15/12	Site	\$190.00	OVHS
CL21711	Yoko Mimori	School Wires	8/31/11-6/15/12	Site	\$300.00	OPIS
CL21712	Shannon Curtis	Asst. Football Coach	8/26/11-11/10/11	ASB	\$500.00	OPHS

IN-SERVICE CHANGE

Number	Name	Change	Effective Date	Site
CL21713	Roland Trajano	Additional IA II sub hours 8 hours per week	8/31/11	ROES
CL21714	Mike Bartolucci	Change from Sub to Regular Campus Supervisor	10/4/11	ROES

SEPARATION

Number	Name	Position	Separation Type	Effective Date	Site
CL21715	Deanne Chen	Instructional Assistant II	Resignation	9/19/11	ROES
CL21716	Adina Abraham	Campus Supervisor	Resignation	8/31/11	ROES
CL21717	Kim Woods	Food Service Worker I	Resignation	10/14/11	OPHS
CL21718	Sophia Fischer	Campus Supervisor	Resignation	10/7/11	OHES

Prepared by:
Leslie Heilbron Assistant Superintendent /Human Resources

Respectfully Submitted,

Anthony W. Knight, Ed.D.
Superintendent

10/6/2011

8

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, Superintendent
DATE: OCTOBER 18, 2011
SUBJECT: C.1.b APPROVE CERTIFICATED PERSONNEL ACTIONS AS RECOMMENDED BY THE SUPERINTENDENT

Consent

ISSUE: Approval/ratification of certificated personnel actions.

AUTHORIZATION TO EMPLOY

Number	Name	Classification	Start Date	Fund	Site/Grade
01CE05345	Kelly Johnson	Guest Teacher	2011-2012	General	District
01CE05346	Amber Barrett	Guest Teacher	2011-2012	General	District
01CE05347	Buffy Quinn	Guest Teacher	2011-2012	General	District
01CE05348	Allison Gerin	Guest Teacher	2011-2012	General	District
01CE05349	Karen McGachey	Guest Teacher	2011-2012	General	District
01CE05350	Nicole Rippee	Guest Teacher	2011-2012	General	District
01CE05351	Rachael Burton	Guest Teacher	2011-2012	General	District
01CE05352	Catherine Steiner	Guest Teacher	2011-2012	General	District
01CE05353	Teresa Cavaletto	Guest Teacher	2011-2012	General	District
01CE05354	Karen Van Vleet	Guest Teacher	2011-2012	General	District
01CE05355	Louisa Jeworski	Guest Teacher	2011-2012	General	District
01CE05356	Aubrey Cienfuegos	Guest Teacher	2011-2012	General	District
01CE05357	Jeff Winebrenner	Guest Teacher	2011-2012	General	District
01CE05358	Ryan Bodily	Elementary Teacher	2011-2012	General	ROES
01CE05359	Beth Ruben	Elementary Teacher	2011-2012	General	OHES
01CE05360	Beth Barber	Elementary Teacher	2011-2012	General	BES
01CE05361	Sara Cohen	Elementary Teacher	2011-2012	General	ROES
01CE05362	Elisa Duffy	Elementary Teacher	2011-2012	General	ROES
01CE05363	Charlotte Shih	Chinese Teacher	2011-2012	FLAP	MCMS
01CE05364	Lauren Marks	High school teacher	2011-2012	General	OPHS
01CE05365	Kathryn Dusek	Middle school teacher	2011-2012	General	MCMS
01CE05366					

AUTHORIZATION TO PAY STIPEND

Number	Name	Assignment	Effective	Fund	Amount	Site
01CE05367	Jackie Greenhill	Sp Ed Caseload coverage	May - June 2011	SpEd	160.00	BES
01CE05368	Karen Kovisto	Sp Ed Caseload coverage	March-June 2011	SpEd	600.00	ROES
01CE05369	Jerry Block	FLAP Grant Coordinator	7/1/11 - 6/30/11	Flap	3,000.00	OPHS
01CE05370	Jerry Block	FLAP Grant Coordinator	7/1/11 - 6/30/12	Flap	3,000.00	OPHS
01CE05371	Kathie Rohlfs	Slide Sh Co. Open House	3/2010	ASB	270.00	OPHS
01CE05372	Kathie Rohlfs	Slide Sh Coord. Graduation	6/2011	ASB	270.00	OPHS
01CE05373	Randy McLelland	Web Master	2011-2012	Site	450.00	OPHS
01CE05374	Erik Amerikaner	Web Master	2011-2012	Site	1346.00	OPHS
01CE05375	Randi Liepman	ASB Advisor	2011-2012	Site	90.00	OVHS
01CE05376	Susan Allen	Yearbook	2011-2013	Site	450.00	OVHS
01CE05377	Susan Allen	Newsletter	2011-2013	Site	450.00	OVHS
01CE05378	Susan Allen	Scholarship Coordinator	2011-2013	Site	90.00	OVHS
01CE05379	Susan Allen	Support Services	2011-2013	Site	270.00	OVHS
01CE05380	Jeremy Rogers	PE Enrichment	2011-2013	Site	180.00	OVHS
01CE05381	Jeremy Rogers	PE Testing	2011-2013	Site	125.00	OVHS
01CE05382	Susan Allen	SRI Data	2011-2013	Site	90.00	OVHS
01CE05383	Melissa Bayles	Catalina Coordinator	2011-2013	Catal	1,000.00	MCMS
01CE05384	Melissa Bayles	Anti-Bully Program	2011-2013	Lottery	1,000.00	MCMS
01CE05385	Melissa Bayles	Detention	2011-2013	Lottery	1,000.00	MCMS
01CE05386	Melissa Bayles	FTE rate for 5 extra days	2011-2013	Lottery	2,027.70	MCMS
01CE05387	Jessica Blau	Summer Work Curriculum	2011-2012	Donation	400.00	MCMS
01CE05388	Lindsay Steinman	Summer Work Curriculum	2011-2012	Donation	400.00	MCMS
01CE05389	Kim Johnson	Summer Work Curriculum	2011-2012	Donation	400.00	MCMS
01CE05390	Rebecca Goldman	Summer Work Curriculum	2011-2012	Donation	400.00	MCMS

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01CE05391	Jessica Vaughn	Summer Work Curriculum	2011-2012	Donation	400.00	MCMS
01CE05392	Steve Peterson	Summer Work Curriculum	2011-2012	Donation	400.00	MCMS
01CE05393	Tris Wenker	Summer Work Curriculum	2011-2012	Donation	400.00	MCMS
01CE05394	Vanessa Heller	Summer Work Curriculum	2011-2012	Donation	400.00	MCMS
01CE05395	Denise Keane	GATE Coordinator	2011-2012	GATE	700.00	BES
01CE05396	Enid Miller	GATE Coordinator	2011-2012	GATE	700.00	ROES
01CE05397	Linda Mendivil	GATE Coordinator	2011-2012	GATE	700.00	OHES
01CE05398	Sharon Levine	GATE Coordinator	2011-2012	GATE	700.00	MCMS
01CE05399	Debi Fries	GATE Coordinator	2011-2012	GATE	700.00	OPHS

IN-SERVICE CHANGE

Number	Name	Change	Effective	Fund	Site
01CE05400	Susie Rossiter	Temp to Probationary I	2011-2012	General	OHES
01CE05401	Beth Ruben	B13 to C12 yr 13	2011-2012	General	OHES
01CE05402	Frances Hermosillo	C 5 to D 5	2011-2012	General	MCMS
01CE05403	Kristin Atkins	C 7 to D 7	2011-2012	General	OPHS
01CE05404	Nicole Lo Bianco	C 9 to D 9	2011-2012	General	ROES
01CE05405	Cindy Stephens	C 10 to D 10	2011-2012	General	BES
01CE05406	Linda Mendivil	B 14 to D 14	2011-2012	General	OHES
01CE05407	Erik Amerikaner	A 9 to B 9	2011-2012	General	OPHS
01CE05408	Kim Sonnabend	B 5 to C 5	2011-2012	General	MCMS
01CE05409	Matt Kracht	C 13 to D13	2011-2012	General	OPHS
01CE05410	Jessica Blau	C 3 to D 3	2011-2012	General	MCMS
01CE05411	Lindsay Steinman	C 3 to D 3	2011-2012	General	MCMS

SEPARATION

Number	Name	Position	Separation	Effective Date	Site

Prepared by:
 Leslie Heilbron, Ed.D.
 Assistant Superintendent, HR

Respectfully Submitted,

Anthony W. Knight, Ed.D.
 Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: C.I.c. APPROVE PURCHASE ORDERS – SEPTEMBER 1-30, 2011

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued September 1, 2011 through September 30, 2011?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

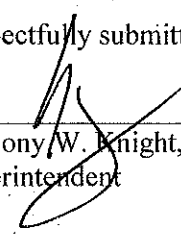
ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

ReqPay11c

Board Report with Fund

Includes 09/01/2011 - 09/30/2011					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
B12-00097	Rapid Rooter	2011-2012 for plumbing services	Business Administration	010	2,000.00
B12-00162	WELLS FARGO PAYMENT REMITTANCE CENTER	2011-2012 For Credit card purchases	Business Administration	010	6,500.00
B12-00177	Advanced Water Solutions, INC	2011-12 PO for water rental	Business Administration	010	2,000.00
B12-00178	Office Depot Customer Service Center	2011-2012 office supplies	Business Administration	010	2,000.00
B12-00179	Farmer Bros. Co.	2011-2012 Coffee Supplies	Business Administration	010	1,300.00
B12-00180	Conejo Uni Sch Dist	CVUSD Student Excess Cost for 2011/2012	Pupil Services/Special Ed.	010	39,000.00
B12-00181	VCOE 941	VCOE Student Excess Cost for 2011/2012	Pupil Services/Special Ed.	010	150,000.00
B12-00182	Simi Valley USD	SVUSD - Student Excess Cost for 2011/2012	Pupil Services/Special Ed.	010	20,000.00
B12-00183	DS Waters of America, LP	Sparkletts Water Service 2011-2012	Pupil Services/Special Ed.	010	175.00
B12-00184	TUMBLEWEED EDUCATIONAL ENTERPRISES INC	2011/2012 Tumbleweed Transportation-The Help Group	Pupil Services/Special Ed.	010	78,000.00
B12-00185	Office Depot Customer Service Center	Office Depot - Supplies 2011-2012	Pupil Services/Special Ed.	010	3,000.00
B12-00186	Federal Express Corp.	2011-2012 Postage	Business Administration	010	2,000.00
B12-00187	Fagen Friedman & Fulfrost LLP	2011-12 Legal Services	Business Administration	010	75,000.00
B12-00188	ATKINSON ANDELSON LOYA RUUD & ROMO PROFESSIONAL CORP	2011-12 Legal Services	Business Administration	010	21,000.00
B12-00189	Arrowhead Processing Center	Arrowhead Water Service #0027298777	Home Independent Study Program	010	330.00
B12-00190	Office Depot Customer Service Center	Open PO for 2011-12 office supplies	Home Independent Study Program	010	1,000.00
B12-00191	Acorn Press	Ads for OPNS for 11/12 School Year	Neighborhood Pre-School Program	010	5,700.00
B12-00192	California School Mgmt Group	2011-12 E-Rate Consulting School Year	Business Administration	010	6,000.00
B12-00193	Gallardo's Automotive	2011-2012 for auto repairs	Business Administration	010	1,000.00
B12-00194	AT & T MCI	2011-12 telephone service	Oak Hills Elementary School	010	2,300.00
B12-00195	At & T CALNET2	Telephone 2011-12	Home Independent Study Program	010	1,000.00
B12-00196		Parent Mileage Reimbursement - 2011/2012	Pupil Services/Special Ed.	010	1,500.00
B12-00197	Pyro-Comm Systems, Inc.	Fire Alarm Monitoring Service	Business Administration	010	2,880.00
B12-00198	Document Systems	Open purchase order for color copies	Brookside School	010	300.00
B12-00199	At & T CALNET2	Phone/Operating Exp	Oak Park High School	010	3,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Board Report with Fund

Includes 09/01/2011 - 09/30/2011					
PO Number	Vendor Name	Description	Location	Fund	Account Amount
B12-00200	Early Childhood.Com Dba	Art supplies for 2011-12 school year	Neighborhood Pre-School Progm	010	1,500.00
B12-00201	Carolyn Rodriguez	Health Services Nurse District Wide 2011-12	Pupil Services/Special Ed.	010	3,200.00
B12-00202		Settlement Agreement - (2011/2012)	Pupil Services/Special Ed.	010	79,100.00
B12-00203		Settlement Agreement - (2011/2012)	Pupil Services/Special Ed.	010	8,500.00
B12-00204	Valley Floodlite & Sign Repair	2011-2012 Floodlite Repairs	Business Administration	010	500.00
B12-00205	Ventura County Schools	2011-12 Property Contribution for fiscal year	Business Administration	010	34,365.62
B12-00206	Christy White Accountancy Corp	Annual Financial Audit Services for 2011/12	Accounting & Payroll	010	37,500.00
B12-00207	Kelly Architects	ARCHITECTURAL SERVICES - DSA CLOSEOUT	Business Administration	213	1,000.00
FS12-00045	Alta Dena Certified Dairy	Dairy Products - Brookside Elem.	Food Services	130	3,000.00
FS12-00046	Alta Dena Certified Dairy	Dairy Products Oak Hills Elem	Food Services	130	2,000.00
FS12-00047	Alta Dena Certified Dairy	Dairy Products Red Oak Elem.	Food Services	130	2,000.00
FS12-00048	Alta Dena Certified Dairy	Dairy Products Medea Creek	Food Services	130	7,000.00
FS12-00049	Alta Dena Certified Dairy	Dairy Products Oak Park High & Cafe	Food Services	130	6,000.00
FS12-00050	Annies Frozen Yogurt Inc.	Frozen Yogurt	Food Services	130	2,200.00
P11-00636	Technical Business Solutions	OPHS Security Installation Cameras	Business Administration	213	9,682.19
P12-00116	SmartSign	Signage/Admin supplies	Oak Park High School	010	382.65
P12-00124	Omega Construction Company	Proj 11-00R OPHS 2-story framing	Business Administration	213	13,950.00
P12-00128	Us Bank Trust Nat'l Assn.	Bond Admin Series 2000A	Business Administration	010	770.00
P12-00129	Us Bank Trust Nat'l Assn.	Bond Admin Series 2000	Business Administration	010	770.00
P12-00130	Division of State Architect	DSA Application Proj 11-12R	Business Administration	213	955.80
P12-00131	Construction Testing & Enginee	Proj 10-01R-A Fire Alarms	Business Administration	213	26,594.00
P12-00132	Construction Testing & Enginee	Proj 10-01R-C Fire Alarms	Business Administration	213	6,105.00
P12-00133	Scholastic, Inc.	Supplemental classroom magazines	Oak View High School	010	189.64
P12-00134	G.I. Industries	DON: Roll-off for end of year trash 2011	Medea Creek Middle School	010	246.51
P12-00135	Ventura County office of Education	2011/12 Escape Finance/PRoll/Persnl	Business Administration	010	41,365.00
P12-00136	Conejo Awards	Awards for Employees	Board of Education	010	4,305.79
P12-00137	Zaner-Bloser	Alphabet wall strips for 2nd grade/DK	Red Oak Elementary School	010	180.13
P12-00138	VCOE 941	Alt. Ed Summit Registration	Oak View High School	010	150.00
P12-00139	Accrediting Commission For Schools/Wasc	WASC Annual Installment	Home Independent Study Program	010	756.00

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Board Report with Fund

Includes 09/01/2011 - 09/30/2011

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P12-00140	Monterey County Office of Ed	CA Standards for Teacher Evaluations	Human Resources	010	120.00
P12-00141	Ventura County office of Education	Fingerprinting at VCOE	Human Resources	010	47.00
P12-00142	IQ Innovations	On line courses 2011-12	Oak View High School	010	510.00
P12-00143	Mendez Foundation	Too Good For Drougs 4th Grade	Curriculum	010	281.40
P12-00144	Perma-Bound	Books for 5th grade	Red Oak Elementary School	010	70.62
P12-00145	Document Systems	Toners	Oak View High School	010	287.22
P12-00146	At & T CALNET2	Telephones - Open PO	Oak View High School	010	1,000.00
P12-00147	Environmental Testing Associa	ROES & MCMS Air Quality Testing	Business Administration	010	750.00
P12-00148	Rayvern Lighting Supply Co.Inc	light bulbs	Oak Hills Elementary School	010	250.00
P12-00149	Linguisticsystems	DISC: Speech & Lang Social Training CDs	Medea Creek Middle School	010	190.48
P12-00150	The Prophet Corp. Dba Gopher	PE equipment	Red Oak Elementary School	010	341.69
P12-00151	J.W. Pepper & Son Inc.	DON: Music for Band Classes	Medea Creek Middle School	010	1,276.80
P12-00152	Follett Educational Services	OPHS AP English IV textbooks year 2011-2012	Curriculum	010	126.78
P12-00153	Lister Rents, Inc.	Table Rental for Teacher First Day	Superintendent	010	335.02
P12-00154	Conejo Awards	Engraving	Board of Education	010	31.10
P12-00155	Follett Educational Services	BES Textbook orders reading year 2011-2012	Curriculum	010	487.95
P12-00156	Budgetext	OPHS 2011-2012 textbooks Honors Bio	Curriculum	010	393.34
P12-00157	Time For Kids	Donation	Brookside School	010	705.20
P12-00158	Follett Educational Services	MCMS Textbook Science school year 2011-2012	Curriculum	010	9,874.08
P12-00159	JKF Construction	Proj 11-01R Counter Top Installation Bldg E	Business Administration	213	4,417.79
P12-00160	Wayne Watson DBA Buena Concrete	PROJ 11-13R CONCRETE REPAIR & REPLACE	Business Administration	213	1,440.00
P12-00161	Schoolmate	Donations - student planners	Brookside School	010	302.50
P12-00162	McGraw-Hill	Language for Thinking - Teacher Materials	Pupil Services/Special Ed.	010	794.64
P12-00163	Teaching Textbooks	Math Supplemental Material	Home Independent Study Program	010	2,083.05
P12-00164	Community Educational Ent Ramona Brandes	Donations - field trip 1st grade	Brookside School	010	1,224.00
P12-00165	Community Educational Ent Ramona Brandes	donations -- K field trip	Brookside School	010	1,050.00
P12-00166	Ventura County Graphic Services	DISC: Health Record folders	Medea Creek Middle School	010	193.05
P12-00167	Worthington Direct	PFA: Student desks & chairs	Medea Creek Middle School	010	3,766.74

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Board Report with Fund

Includes 09/01/2011 - 09/30/2011

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P12-00168	Organized Sports Inc.	DON: Additional PE shorts	Medea Creek Middle School	010	306.95
P12-00169	Follett Educational Services	Life Skills Text	Home Independent Study Program	010	64.20
P12-00170	Paracamp Inc.	On-Line Science Labs	Home Independent Study Program	010	500.00
P12-00171	Valley Crest Landscape	Proj 11-11R Irrigation Audit	Business Administration	213	9,400.00
P12-00172	Environmental Heating And A/C	Proj 11-00R MISC - Bard Unit HVAC	Business Administration	213	7,300.00
P12-00173	G.I. Industries	Proj 11-01R Waste Container OPHS Science Lab	Business Administration	213	815.80
P12-00174	Division of State Architect	Proj 10-06R - DSA Fees - MCMS Gym HVAC	Business Administration	213	658.00
P12-00175	Enhanced Landscape Mgmt, Inc	School Opening - Landscape Clean-up	Business Administration	010	10,000.00
P12-00176	Community Educational Ent Ramona Brandes	Parent funded field trip	Red Oak Elementary School	010	1,224.00
P12-00177	Santa Barbara Museum Of Natural History	second grade field trip to museum in October	Oak Hills Elementary School	010	210.00
P12-00178	Southwinds Transportation	buses for 2nd gr field trip to SB	Oak Hills Elementary School	010	900.00
P12-00179	The Prophet Corp. DbA Gopher	PFA: PE equipment	Medea Creek Middle School	010	1,212.71
P12-00180	Arrowhead Processing Center	Drinking water for preschool 2011-12	Neighborhood Pre-School Progm	010	482.63
P12-00181	Guided Discoveries Inc.	AstroCamp 2/13/12-2/15/12	Medea Creek Middle School	010	25,619.34
P12-00182	Top Quality Printing	Wkbooks/Donation/mat & supp	Oak Park High School	010	3,939.30
P12-00183	College Board Publications	SAT Report/Admin/oth exp	Oak Park High School	010	590.00
P12-00184	Harland Technology	Scantron/gen ed/rmt lse repair	Oak Park High School	010	481.00
P12-00187	Personnel Concepts Limited	Labor Law Compliance Posters & Notices	Business Administration	010	1,062.87
P12-00188	CSF/CJSF Central Office	DON: CJSF Annual Dues	Medea Creek Middle School	010	35.00
P12-00189	VCOE	Health folder/health office acct	Oak Park High School	010	48.26
P12-00190	Nasco	Math/Gen Ed/mat & supp	Oak Park High School	010	215.92
P12-00191	San Joaquin County Office of Education	Annual fee for use of Edjoin	Human Resources	010	457.25
P12-00192	Community Educational Ent Ramona Brandes	donations - 1st grade field trip civic arts plaza	Brookside School	010	1,244.00
P12-00193	Western Psych Services	Western Psych Services - Protocol Order (Rita)	Pupil Services/Special Ed.	010	88.69
P12-00194	New Vendor Request	Pocket Full of Therapy - protocol Order (Rita)	Pupil Services/Special Ed.	010	245.49
P12-00195	ONSITE WELLNESS SVS.	Flu Shot Clinic	Business Administration	010	1,868.00
P12-00196	Acorn Press	OVHS/OPIS Advertising	Home Independent Study Program	010	1,811.50
P12-00197	Island Packers Cruises	Deposit for Field Trip	Home Independent Study Program	010	100.00

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ESCAPE ONLINE

ReqPay11c

Board Report with Fund

Includes 09/01/2011 - 09/30/2011

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P12-00198	Enhanced Landscape Mgmt, Inc	OVHS & DO Plant Replacement	Business Administration	010	2,105.00
P12-00199	Delta Education, LLC	FOSS Science ROES Teacher 2011-12	Curriculum	010	295.47
P12-00200	Delta Education, LLC	FOSS Science BES Grade 3 2011-12	Curriculum	010	450.24
P12-00201	REDWOOD BIOTECH	Drugs Tests for Clean Teen	Oak View High School	010	366.41
P12-00202	Compuwave Inc.	Pod printer cartridge	Red Oak Elementary School	010	199.49
P12-00203	Usi	Laminating/lottery/mat & supp	Oak Park High School	010	366.23
P12-00204	Ken Paulson	Reimbursement/Custodial Supplies	Oak Park High School	010	676.19
P12-00205	Follett Educational Services	Science Workbooks.	Home Independent Study Program	010	213.75
P12-00206	Prentice-Hall Western Regional Office	8th Grade Science Text Books	Home Independent Study Program	010	583.13
P12-00207	Riverside Publishing	Additional WJIII NU Licenses	Pupil Services/Special Ed.	010	225.15
P12-00208	Follett Educational Services	Art Textbooks	Home Independent Study Program	010	81.83
P12-00209	ETS	11-12 STAR Testing Pre-ID	Curriculum	010	2,348.00
P12-00210	Educational Data Systems	PFT Testing 2011 - 2012 School yr	Curriculum	010	911.74
P12-00211	Construction Testing & Enginee	PROJ 11-01R SCIENCE LAB REHAB	Business Administration	213	8,140.00
P12-00212	Construction Testing & Enginee	PROJ 11-09R PLAYGROUND REPAIR / REPLACEMENT	Business Administration	213	1,159.00
P12-00213	Construction Testing & Enginee	PROJ 10-01R-B	Business Administration	213	5,187.00
P12-00214	Construction Testing & Enginee	PROJ 10-01R-A FIRE ALARM	Business Administration	213	13,945.00
P12-00215	Construction Testing & Enginee	PROJ 10-01R-A FIRE ALARM UPGRADES	Business Administration	213	7,205.00
P12-00216	Construction Testing & Enginee	PROJ 10-01R-C	Business Administration	213	6,215.00
P12-00217	Construction Testing & Enginee	PROJ 10-01R-C FIRE ALARM UPGRADE	Business Administration	213	1,092.00
P12-00218	Construction Testing & Enginee	PROJ 10-01R-C FIRE ALARM UPGRADES	Business Administration	213	858.00
P12-00219	Environmental Testing Associa	PROJ 10-01R-B FIRE ALARM UPGRADE	Business Administration	213	895.00
P12-00220	Division of State Architect	PROJ 10-01R-C FIRE ALARM SYSTEM UPGRADE	Business Administration	213	3,056.10
P12-00221	The Prophet Corp. Db. Gopher	Megaphone for emergency drills and recess/lunch	Red Oak Elementary School	010	259.68
P12-00222	New Vendor Request	Green Schools Summit	District-wide	010	608.00
P12-00223	Island Packers Cruises	Santa Cruz Science trip w/Debbie West	Brookside School	010	5,480.00
P12-00224	Island Packers Cruises	Santa Cruz Science trip w/Debbie West	Red Oak Elementary School	010	5,520.00
P12-00225	Island Packers Cruises	Santa Cruz Science trip w/Debbie West	Accounting & Payroll	010	3,880.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

ReqPay11c

Board Report with Fund

Includes 09/01/2011 - 09/30/2011

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P12-00226	Golden State Elevator	PROJ 10-01R-C FIRE ALARM/ELEVATOR MCMS	Business Administration	213	1,260.00
P12-00227	Johnstone Supply	PROJ 11-01R - WIRING SUPPLIES - SCIENCE LAB OPHS	Business Administration	213	517.53
P12-00228	JKF Construction	PROJ 11-13R - SCIENCE LAB UPGRADE	Business Administration	213	9,400.00
T12-00015	JRL Enterprises, Inc	Web Based Math Support	Oak View High School	010	869.60
Total				142	908,854.23

Fund Summary

Fund	Description	PO Count	Amount
010	General Fund	111	745,406.02
130	Cafeteria Fund	6	22,200.00
213	Measure R FACILITIES Bond Fund	25	141,248.21
Total		142	908,854.23

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: C.1.d APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL GIRLS' SOCCER TEAM – DECEMBER 9-11, 2011
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Girls' Soccer Team?

BACKGROUND: Principal, Kevin Buchanan, requests approval for this overnight trip to attend a tournament scheduled for December 9-11, 2011 in Simi Valley. The 20 athletes, three coaches and three adult chaperones will depart on Friday, December 9th at 3 p.m. and return Sunday, December 11th by 10 a.m. The team and chaperones will stay at The "Extended Stay America Hotel" in Simi Valley. The cost will be approximately \$172 plus food per student to cover cost of tournament, hotel and transportation. Athletes and chaperones will travel by district-approved drivers in private vehicles. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling

Certified by: Kevin Buchanan

9/13/11

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
**SUBJECT: C.1.e APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
 ATHLETIC TEAMS WHO REACH CIF PLAY-OFFS**
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Athletic Teams who reach Play-offs?

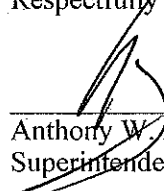
BACKGROUND: Principal, Kevin Buchanan, requests approval for any/all fall athletic teams (Girls' Tennis, Volleyball, Football or Cross Country) that might qualify for CIF play-offs and require overnight travel and accommodations due to distance. Details of specific trips will be updated as they occur. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trip as presented.
 2. Do not approve overnight trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: C.1.f. APPROVE OUT OF STATE TRAVEL FOR CERTIFICATED EMPLOYEES TO ATTEND FOREIGN LANGUAGE CONFERENCE – NOVEMBER 16-19, 2011

ACTION

ISSUE: Shall the Board of Education approve out of state travel for certificated employees to attend a world languages conference in Denver, Colorado November 16-19, 2011?

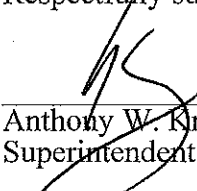
BACKGROUND: Foreign Language Teachers Charlotte Shih, Nora Fels and Maryannick Bovard and Administrator, Jerry Block, will be attending the national conference held in Denver. Each year, the American Council of Teachers of Foreign Languages (ACTFL) holds a national conference consisting of pedagogy seminars by various educators and presentations by the embassies of countries whose languages are represented in our school. As coordinator of the FLAP grant, Jerry Block's attendance is mandatory at a FLAP Grant coordinators' seminar. Charlotte will attend Mandarin language seminars. Nora Fels will attend Spanish language seminars and Maryannick Bovard will attend French language seminars. Then, all teachers will share the strategies they have learned.

FISCAL IMPACT: There is money allocated through our FLAP grant to pay for the costs of Jerry Block and Charlotte Shih. Title IIA funds will fund Nora Fels and Maryannick Bovard. The total cost per teacher (including conference, flight, hotel, meals and car rental) would be approximately \$1,100.

ALTERNATIVES: 1. Approve three teachers and one administrator attending the conference this November.
 2. Do not approve three teachers and one administrator attending the conference this November.

RECOMMENDATION: Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: **AYES** **NOES** **ABSTAIN** **ABSENT**

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: C.I.g. APPROVE OVERNIGHT TRIP FOR MEDEA
 CREEK MIDDLE SCHOOL 6th GRADE TO PALI
 INSTITUTE – NOVEMBER 29-DECEMBER 2, 2011
CONSENT

ISSUE: Shall the Board of Education approve an overnight trip for Medea Creek Middle School 6th graders to attend a four day Outdoor Education experience at the Pali Institute in Running Springs, CA?

STATEMENT: Like past years, all interested 6th graders have the opportunity to experience hands-on science and nature during an Outdoor Education trip. This year, after extensive research, we have selected the WASC and AEE accredited program at the Pali Institute. The trip is scheduled for November 29-December 2, 2011. The cost is \$430.00. The bus company will be Coach USA. The camp is fully staffed and will be complemented by approximately eight MCMS faculty/staff.

BACKGROUND: Outdoor Education is a 6th grade staple at Medea Creek Middle School, giving students a one-to-one experience with the outdoors, as well as with hands-on science. Pali Institute promises a high-quality program with nature walks and intriguing science classes suited for the 6th grade in a beautiful, safe and well-cared for environment.

ALTERNATIVES: 1. Approve the overnight Outdoor Education trip.
 2. Do not approve the overnight Outdoor Education trip.

RECOMMENDATION: Alternative #1

RATIONALE: It is a wonderful opportunity to study science in a natural setting. In the past, Outdoor Education has been a highlight for students. It has both social and academic value for our children.

Respectfully submitted:

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Laifman _____

Iceland _____

Pallant _____

Rosen _____

Yeoh _____

Student Board Rep _____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: C.1.h. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL LIFE SKILLS RETREATS – OCTOBER 26-29, 2011, FEBRUARY 8-11, 2012 AND MAY 2-5, 2012

CONSENT

ISSUE: Shall the Board approve overnight trips for the Oak Park High Schools Life Skills Retreats?

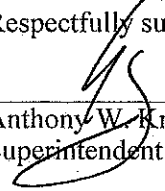
BACKGROUND: Principal, Kevin Buchanan, requests approval for the three retreats scheduled during the year (October 26-29, 2011, February 8-11 & May 2-5, 2012) at Camp Hilltop in Malibu, CA. The number of students will vary on each trip from 50-150 and are transported on school buses. All students, as well as chaperones, (Dr. Jeff Appell, 5-10 staff members and 9-19 college students) will stay in cabin facilities on the campsite. Students pay \$275 to cover the cost of food, lodging, transportation and other retreat costs. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve overnight trips as presented.
 2. Do not approve overnight trips as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: C.1.i APPROVE ANNUAL TEACHER ASSIGNMENT REPORT

CONSENT

ISSUE: Shall the Board of Education approve the recommendation of the Superintendent to certify that all teachers are appropriately assigned in subject areas for which they qualified?

BACKGROUND: Education code Section 44258.9 requires school districts to establish procedures for reviewing teacher assignments annually and to report their findings to their local government in a public meeting. The state has recognized the need to provide a degree of flexibility in the assignment of teachers and offers several ways in which teachers can be deemed qualified to serve in particular areas. These include:

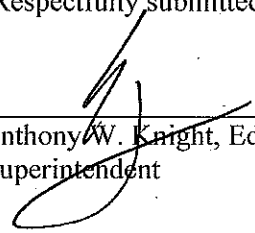
1. Credentials on file
2. Education code provisions
3. Board Waiver
4. Committee on Assignment

ALTERNATIVES:

1. Approve the recommendations of the Superintendent
2. Do not approve the recommendations of the Superintendent
3. Alter the recommendations of the Superintendent

RECOMMENDATION: Alternative #1

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Prepared by:
 Leslie Heilbron, Ed.D., Assistant Superintendent Human Resources

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: OCTOBER 18, 2011

SUBJECT: C.2.a. APPROVE CONTRACT FOR NON-PUBLIC AGENCY FOR
THREE SPECIAL EDUCATION STUDENTS #01-11/12 -
\$197,675.00

ACTION

ISSUE: Should the Board of Education approve this contract for non-public agency services #01-11/12?

BACKGROUND: Currently there are three autistic students who reside and attend school within Oak Park Unified School District, and who require specialized behavior intervention services throughout their school day. Autism Center for Treatment (ACT) is able to provide these specialized services on the school campuses. The total cost for these services is \$197,675.00.

ALTERNATIVES: 1) Fund this non-public school placement.
2) Do not fund this non-public school placement.

RECOMMENDATION: Alternative #1

RATIONALE: The District is required by law to provide the services stated on a student's IEP. Autism Center for Treatment (ACT) is a certified non-public agency.

Respectfully Submitted

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

**INDIVIDUAL SERVICES CONTRACT FOR
NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
(Education Code Sections 56365 - 56366.5) (#01-11/12)**

THIS NON-PUBLIC AGENCY CONTRACT is made and entered into this 18th day of October 2011, between **Oak Park Unified School District** County of Ventura, hereinafter referred to as "**DISTRICT**," and **Autism Center for Treatment (ACT)**, 29525 Canwood Street, Suite 303, Agoura Hills, CA 91301, hereinafter referred to as "Contractor" for:

Name of Pupils:

1. All terms and conditions of the current Master Contract for Nonpublic, Nonsectarian School/Agency Services, hereinafter referred to as the Master Contract, previously executed by the parties hereto, are incorporated herein by reference. The **CONTRACTOR** will implement the Individualized Education Program (IEP) and will request an IEP review prior to any change in the service program.
2. This contract is authorized to cover services during the regular school year and for the extended school year only as specified in the Autism Center for Treatment (ACT), or as designated in this contract.
3. Subject to the performance of this contract **DISTRICT** will pay **CONTRACTOR** for behavior intervention services.
4. The pupil's service provider will hold the following license: Proper education, certificate, and training to supervise and provide behavioral services to the student.
5. The pupil:supervisor ratio will be **1:1**
6. The frequency of the related services will be provided as specified in the student's Individualized Education Program and in Item 7A of this Contract.
7. Authorized related educational services as specified in the IEP, shall be provided by the **CONTRACTOR** up to the amount specified below.

A. RELATED SERVICES:

All Aide and Supervision services are to be provided on school days of student attendance, during school hours, and on the school campus.

1.

ESY 2011- July only:

1:1 ABA Aide (College level behavior therapist) @ 11 days x 4 hours per day @ \$50.00 per hour = 44 hours x \$50.00 per hour \$ 2,200.00

ESY 2012 - June only:

1:1 ABA Aide (College level behavior therapist) @ 7 days x 4 hours per day @ \$50.00 per hour = 28 hours x \$50.00 per hour \$ 1,400.00

Supervision:

Up to 1 hour of supervision during July 2011 ESY, to be provided by any of the following:

- a. Psychological Assistant @ \$125/hr or
- b. PhD Licensed Psychologist @ \$175/hr

Up to 1 hour of supervision during June 2012 ESY, to be provided by any of the following:

- a. Psychological Assistant @ \$125/hr or
- b. PhD Licensed Psychologist @ \$175/hr

Maximum ESY Supervision Cost:	\$ 350.00
Maximum Total ESY 2011/2012 Cost:	\$ 3,600.00

Regular School Year 2011/2012:

August 31, 2011 to June 15, 2012.

1:1 ABA Aide (College level behavior therapist). 6.30 hours per day for 180 days, pro-rated for weeks less than full weeks.

6.30 hours per day for 180 days @ \$50.00 per hour = \$56,700.00.

Maximum Total 2011/2012 School Year Aide Cost:	\$ 56,700.00
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Supervision:

Up to 4 hours per month, maximum of 35 hours total, of supervision services, pro-rated for shorter months, to be provided by any of the following:

- a. Psychological Assistant @ \$125/hr or
 - b. PhD Licensed Psychologist @ \$175/hr
- 35 hours @ maximum \$175/hr = \$6,125.00

Total Maximum 2011/2012 School Year Supervision Cost:	\$ 6,125.00
Total 2011/2012 School Year Aide Cost:	\$ 56,700.00
Total 2011/2012 ESY Cost:	\$ 3,600.00

GRAND TOTAL:	\$ 66,425.00
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2.

ESY 2011- July only:

1:1 ABA Aide (College level behavior therapist) @ 13 days x 4 hours per day @ \$50.00 per hour = 52 hours x \$50.00 per hour \$ 2,600.00

ESY 2012- June only:

1:1 ABA Aide (College level behavior therapist) @ 7 days x 4 hours per day @ \$50.00 per hour = 28 hours x \$50.00 per hour \$ 1,400.00

Supervision:

1 hour of behavioral services during July 2011 ESY, to be provided by any of the following:

- a. Psychological Assistant @ \$125/hr or
- b. PhD Licensed Psychologist @ \$175/hr

Up to 1 hour of supervision during June 2012 ESY, to be provided by any of the following:

- a. Psychological Assistant @ \$125/hr or
- b. PhD Licensed Psychologist @ \$175/hr

Maximum ESY Supervision Cost:	\$ 350.00
Maximum Total ESY 2011/2012 Cost:	\$ 4,000.00

Regular School Year 2011/2012:

August 31, 2011 to June 15, 2012.

1:1 ABA Aide (College level behavior therapist). 6.17 hours per day for 141 days,

10/6/2011

pro-rated for weeks less than full weeks.

6.17 hours per day for 141 days (870 hrs) @ \$50.00 per hour = \$43,500.00

4 hours 20 min (4.33) per day for 39 days (Wednesday Banking days) (169 hours)

@ \$50 per hour = \$8,450.00

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Maximum Total 2011/2012 School Year Aide Cost: \$ 51,950.00

Supervision:

Up to 4 hours per month for 10 months total behavioral services, pro-rated for shorter months, to be provided by any of the following:

a Psychological Assistant @ \$125/hr or

b PhD Licensed Psychologist @ \$175/hr

(Any unused hours may be applied to planning and/or attending IEP meeting)

4 hours per month for 10 months @ max \$175/hr = \$7,000.00

Total Maximum 2011/2012 School Year Supervision Cost: \$ 7,000.00

Total 2011/2012 School Year Aide Cost: \$ 51,950.00

Total 2011/2012 ESY Cost: \$ 4,000.00

GRAND TOTAL: \$ 62,950.00

3.

ESY 2011 – July only:

1:1 ABA Aide (College level behavior therapist) @ 13 days x 4 hours per day @ \$50.00 per hour = 52 hours x \$50.00 per hour \$ 2,600.00

ESY 2012 – June only:

1:1 ABA Aide (College level behavior therapist) @ 7 days x 4 hours per day @ \$50.00 per hour = 28 hours x \$50.00 per hour \$ 1,400.00

Supervision:

2.5 hours of behavioral services during July 2011 ESY, to be provided by any of the following:

a. Psychological Assistant @ \$125/hr or

b. PhD Licensed Psychologist @ \$175/hr

2.5 hours of behavioral services during June 2012 ESY, to be provided by any of the following:

c. Psychological Assistant @ \$125/hr or

d. PhD Licensed Psychologist @ \$175/hr

Maximum ESY Supervision Cost: \$ 875.00

Maximum Total ESY 2011/2012 Cost: \$ 4,000.00

Regular School Year 2011/2012:

August 31, 2011 to June 15, 2012.

1:1 ABA Aide (College level behavior therapist).

(M, T, TH, F) 6 hours 35 min/day (6.58) for 141 days = 927.78 (928) hours @ \$50.00 per hour \$46,400.00

(W) 4 hours 20 min/day (4.33) for 39 days = 168.87 (169) hours @ 50.00 per hour.

\$ 8,450.00

Maximum Total 2011/2012 School Year Aide Cost: \$ 54,850.00

Supervision:

6 hours per month – not to exceed 54 hours total
provided by any of the following:

- a Psychological Assistant @ \$125/hr or
- b PhD Licensed Psychologist @ \$175/hr

(Any unused hours may be applied to team meetings and/or attending IEP meeting)

54 hours @ max \$175/hr = \$9,450.00

Total Maximum 2011/2012 School Year Supervision Cost:	\$ 9,450.00
Total 2011 School Year Aide Cost:	\$ 54,850.00
Total ESY 2011/2012 Cost:	\$ 4,000.00

GRAND TOTAL:	\$ 68,300.00
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GRAND TOTAL – ALL THREE STUDENTS:	\$197,675.00
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8. A log of services, including dates and times, and progress notes signed by the clinician/supervisor will be submitted with each month's billing.

The parties hereto have executed this contract by and through their duly authorized agents or representatives.

The contract is effective on July 1, 2011 and terminates at 5:00 P.M. on June 30, 2012, unless sooner terminated as provided herein.

CONTRACTOR

Autism Center for Treatment (ACT)
(Name of Nonpublic School/Agency)

29525 Canwood Street, Suite 303
(Mailing Address)
Agoura Hills, CA 90301
(City / State / Zip Code)

(Contracting Officer's Signature)

(Type Name and Title)
Aimee Anderson, PhD
Director, ACT

(Date)

DISTRICT

Oak Park Unified School District
(Name of School District)

5801 E Conifer St
(Mailing Address)
Oak Park, CA 91377
(City / State / Zip Code)

(Signature)

Dr. Anthony W. Knight
(Superintendent)

October 19, 2011
(Date)

Approved by the Oak Park Governing Board on: October 18, 2011

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
**SUBJECT: C.3.a APPROVE NEWLY APPOINTED BOARD MEMBER
 ATTENDANCE AT MASTERS IN GOVERNANCE AND CSBA
 CONFERENCE**

ACTION

ISSUE: Should the Board of Education approve the newly appointment Board Member attendance at Masters in Governance and CSBA Conference?

BACKGROUND: With the current budget concerns, the Board wishes to consider approving the attendance at the Masters in Governance program and the December Annual CSBA Conference for the newly appointed Board member.

ALTERNATIVES: At the Board's discretion

RECOMMENDATION: At Board's discretion

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

10/6/2011

31

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: OCTOBER 18, 2011
SUBJECT: C.4.a. ACCEPTANCE OF DONATIONS

ACTION

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
MCMS	Plants for Lara's Project/Greg Epstein/Enhanced Landscape Mgt., Inc	\$ 100.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~AUGUST 16, 2011~~ ~~SEPTEMBER 20, 2011~~ OCTOBER 18, 2011

**SUBJECT: C.5.a APPROVE AMENDMENT TO BOARD POLICY 3513.3 –
TOBACCO-FREE SCHOOLS - ~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3513.3 – Tobacco-Free Schools?

BACKGROUND: Board Policy 3513.3 is being revised to reflect California Department of Education (CDE) requirements, as a condition for receipt of Tobacco-Use Prevention Education (TUPE) funding, related to certification of compliance with tobacco-free schools requirements. Policy adds definition of prohibited products, including nicotine delivery devices such as electronic cigarettes, and reflects new law (SB 882, 2010) which prohibits sales of electronic cigarettes to minors. Board Policy 3513.3 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 1100 – Communication with the Public.
2. Do not amend Board Policy 1100 – Communication with the Public.
2. Adopt a modified version of the amendment to Board Policy 1100 – Communication with the Public.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3513.3(a)

Tobacco-Free Schools

The Governing Board recognizes ~~that the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, are inconsistent with its goal and desires to provide a healthy environment for students and staff.~~

(cf. 3514 – Environmental Safety)

(cf. 4159/4259/4359 - Employee Assistance Programs)

(cf. 5030 – Student Wellness)

(cf. 5131.62 - Tobacco)

(cf. 5141.23 – Asthma Management)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

The Board prohibits the use of tobacco products at any time in district-owned or lease buildings, on district property, and in district vehicles. (Health and Safety Code 104420; Labor Code 6404.5; 20 USC 6083)

This prohibition applies to all employees, students, and visitors at any district or school-sponsored instructional program, activity, or athletic event held on or off district property. Any written joint use agreement governing community use of district facilities or grounds shall include notice of the district's tobacco-free schools policy and consequences for violations of the policy.

(cf. 1330 – Use of School Facilities)

(cf. 1330.1 – Joint Use Agreements)

Prohibited products include any product containing tobacco or nicotine, including, but not limited to, cigarettes, cigars, miniature cigars, smokeless tobacco, snuff, chew, clove cigarettes, betel, and nicotine delivery devices such as electronic cigarettes. Exceptions may be made for the use or possession of prescription nicotine products.

~~The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property and in district vehicles. (Health and Safety Code 104420; Labor Code 6404.5; 20 USC 6083)~~

~~This prohibition applies to all employees, students and visitors at any instructional program, activity or athletic event.~~

Smoking or use of any tobacco-related products and disposal of any tobacco-related waste are prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. (Health and Safety Code 104495)

Legal Reference:

EDUCATION CODE

48900 Grounds for suspension/expulsion

48901 Prohibition against tobacco use by students

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3513.3(b)

HEALTH AND SAFETY CODE

39002 Control of air pollution from nonvehicular sources
 104350-104495 Tobacco use prevention, especially:
 104495 Prohibition of smoking and tobacco waste on playgrounds
119405 Unlawful to sell or furnish electronic cigarettes to minors
LABOR CODE

3300 Employer, definition**6304 Safe and healthful workplace**

6404.5 Occupational safety and health: use of tobacco products

UNITED STATES CODE, TITLE 20

6083 Nonsmoking policy for children's services

7111-7117 Safe and Drug Free Schools and Communities Act

CODE OF FEDERAL REGULATIONS, TITLE 21**1140.1-1140.34 Unlawful sale of cigarettes and smokeless tobacco to minors****PERB RULINGS**

Eureka Teachers Assn v. Eureka City School District (1992) PERB Order #955 (16 PERC 23168)

CSEA #506 and Associated Teachers of Metropolitan Riverside v. Riverside Unified School District (1989) PERB Order #750 (13 PERC 20147)

Management Resources:

WEB SITES**California Department of Education, Alcohol, Tobacco and Other Drug Prevention:****<http://www.cde.ca.gov/ls/he/at>****California Department of Education, Tobacco-Free School District Certification:****[Htto://www.cde.ca.gov/ls/he/at/tobaccofreecert.asp](http://www.cde.ca.gov/ls/he/at/tobaccofreecert.asp)">[>http://www.cde.ca.gov](http://www.cde.ca.gov/ls/he/at:)**CDE: <http://www.cde.ca.gov>**California Department of Public Health, Tobacco Control: <http://www.cdph.ca.gov/programs/tobacco>**California Department of Health Services: <http://www.dhs.ca.gov>Occupational Safety and Health Standards Board: <http://www.dir.ca.gov/OSHSB/oshsb.html>U.S. Environmental Protection Agency: <http://www.epa.gov>

Adopted: 11-17-92

Amended: 5-2-95, 9-17-02, 1-20-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~AUGUST 16, 2011~~ ~~SEPTEMBER 20, 2011~~ OCTOBER 18, 2011

**SUBJECT: C.5.b. APPROVE AMENDMENT TO BOARD POLICY 4158 4258, 4358 –
EMPLOYEE SECURITY –First Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4158, 4258, 4358 – Employee Security?

BACKGROUND: Board Policy 4158, 4258, 4358 is being updated to reflect new court decision which ruled that the issuance of a temporary restraining order and injunction against a person who had verbally threatened a city official was not a violation of that person's right to free speech and right to access to a public place. Board Policy 4158, 4258, 4358 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4158, 4258, 4358 – Employee Security.
2. Do not amend Board Policy 4158, 4258, 4358 – Employee Security.
2. Adopt a modified version of the amendment to Board Policy 4158, 4258, 4358 – Employee Security:

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4158, 4258, 4358(a)

Employee Security

The Governing Board desires to provide a safe, orderly working environment for all employees. As part of the district's comprehensive school safety plan, the Superintendent or designee shall develop strategies for protecting employees from potentially dangerous persons and situations and for **providing** assisting them **with the necessary assistance and support when** in the event of an emergency situations **occur**.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3515 - Campus Security)

(cf. 5131.4 - Campus Student Disturbances)

Any employee against whom violence or any threat of violence has been directed in the workplace shall notify the Superintendent or designee immediately. The Superintendent or designee shall initiate legal and security measures to protect the employee and others in the workplace. In addition, the Superintendent or designee may initiate legal proceedings against any individual to recover damages for injury caused by the willful misconduct of that individual to the person or property of an employee or another person on district premises. When violence is directed against an employee by any individual and the employee so notifies the Superintendent or designee, the Superintendent or designee shall take steps to ensure that appropriate legal measures are instituted. When the employee notifies the Superintendent or designee of a threat of bodily harm, the district shall take appropriate measures to enable the employee to request assistance if a threat occurs on school grounds.

(cf. 3320 - Claims and Actions Against the District)

(cf. 3515.4 - Recovery for Property Loss or Damage)

The Superintendent or designee shall ensure that employees are trained in crisis prevention and intervention techniques in order to protect themselves and students. Staff development may include training in classroom management, effective communication techniques and crisis resolution.

(cf. 4131/4231/4331 - Staff Development)

The Superintendent or designee shall ensure that employees are informed, in accordance with law, regarding crimes and offenses by students who may pose a danger in the classroom.

The Superintendent or designee may make available at appropriate locations, including, but not limited to, district and school offices, gyms, and classrooms, Board recognizes that access to two-way communications devices that would allows two-way communication with employees to call for assistance from their supervisor or law enforcement and others when emergencies occur. in the event of a threat of violence or medical emergency. The district shall provide such communications devices in classrooms to the extent possible.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4158, 4258, 4358(b)

(cf. 5141 - Health Care and Emergencies)

Use of Pepper Spray

Employees may not carry or possess pepper spray on school property or at school activities. On a case-by-case basis, however, the Superintendent or designee may allow **an employee to possess** ~~the possession of a pepper spray weapon~~ that meets the requirements of Penal Code 12403.7 when justified by unusual dangerous circumstances. Any employee who is negligent or careless in the possession or handling of pepper spray shall be subject to appropriate disciplinary measures.

*(cf. 4118 - Suspension/Disciplinary Action)**(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

Reporting of Injurious Objects

The Board requires school employees to take immediate action upon being made aware that any person is in possession of an **unauthorized** injurious object on school grounds or at a school-related or school-sponsored activity. The employee shall use his/her own judgment as to the **potential** dangerousness of the situation and **involved and**, based upon this analysis, shall do one of the following:

1. Confiscate the object and deliver it to the principal immediately
2. Immediately notify the principal, who shall take appropriate action
3. Immediately ~~notify the local law enforcement agency~~ **call 911** and the principal

*(cf. 5131.7 - Weapons and Dangerous Instruments)**(cf. 5144. - Discipline)**(cf. 5144.1 - Suspension and Expulsion/Due Process)**(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

When informing the principal about the possession or seizure of a weapon or dangerous device, the employee shall report the name(s) of persons involved, witnesses, location, and the circumstances of any seizure.

Legal Reference:

EDUCATION CODE

32210-32212 Willful disturbance, public schools or meetings

32225-32226 Communication devices

35204 ~~Contract with attorney in private practice or use of administrative advisor~~35205 ~~Contract for legal services~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4158, 4258, 4358(c)

35208 Liability insurance
 35213 Reimbursement for loss, destruction or damage of school property
 44014 Report of assault by pupil against school employee
 44807 Duty concerning conduct of students
 48201 Transfer of student records
 48900-48926 Suspension or expulsion Grounds for suspension or expulsion
 49079 Notification to teacher; student who has engaged in acts constituting grounds for suspension or expulsion
 49330-49335 Injurious objects

CIVIL CODE

51.7 Freedom from violence or intimidation

CODE OF CIVIL PROCEDURE

527.8 Workplace violence safety act

GOVERNMENT CODE

995-996.4 Defense of public employees

3543.2 Scope of representation

PENAL CODE

71 Threatening public officers and employees and school officials

240-246.3 Definition of assault

~~241.2 Assault on school or park property against any person~~

241.3 Assault against school bus drivers

241.6 Assault on school employee includes board member

~~242 Definition of battery~~~~243 Battery; definition of "injury" and "serious bodily injury"~~~~243.2 Battery on school or park property against any person~~

243.3 Battery against school bus drivers

243.6 Battery against school employee includes board member

245.5 Assault with deadly weapon; school employee includes board member

290 Registration of sex offenders

601 Trespass by person making credible threat

~~626.9 Gun-Free School Zone Act of 1995~~~~626.10 Exceptions to bringing weapons on school grounds~~

626-626.11 School crimes

646.9 Stalking

12403.7 Weapons approved for self defense

WELFARE AND INSTITUTIONS CODE

827 Juvenile court proceedings; reports; confidentiality

828.1 District police or security department, disclosure of juvenile records

COURT DECISIONS*City of San Jose v. William Garbett, (2010) 190 Cal.App.4th 526*

Management Resources:

CDE CORRESPONDENCE

0401.01 Protecting Student Identification in Reporting Injurious Objects

WEB SITESCDE, Safe Schools and Violence Prevention Office: <http://www.cde.ca.gov/spbranch/safety/safetyhome>CSBA: <http://www.csba.org>

Adopted: 1-25-78

Amended: 2-14-79, 11-17-82, 7-23-85, 1-21-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~AUGUST 16, 2011~~ ~~SEPTEMBER 20, 2011~~ OCTOBER 18, 2011

SUBJECT: C.5.c APPROVE AMENDMENT OF BOARD POLICY 5131.62 – TOBACCO – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve amendment of Board Policy 5131.62 – Tobacco?

BACKGROUND: Board Policy 5131.62 is revised to provide examples of prohibited tobacco products in accordance with law and add prohibition of nicotine delivery devices such as electronic cigarettes, consistent with new law, SB 882, which make it unlawful for a person to sell or furnish an electronic cigarette to a minor. Board Policy 5131.62 is being submitted with recommended changes from CSBA.

ALTERNATIVES: 1. Approve the amendment of Board Policy 5131.62 – Tobacco.
2. Do not approve the amendment Board Policy 5131.62 – Tobacco.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(a)

Tobacco

The Governing Board recognizes that tobacco use presents serious health risks and desires to provide support and assistance in *reducing the number of students who begin or continue to use tobacco. The Superintendent or designee shall establish a comprehensive program that includes consistent enforcement of laws prohibiting tobacco possession and use by students, tobacco-use prevention education, and intervention and cessation activities and/or referrals.* ~~the prevention and intervention of tobacco use among youth.~~

~~(cf. 5131.6 – Alcohol and Other Drugs)~~
(cf. 5141.23 – Asthma Management)

Prohibition Against Tobacco Use

Students shall not smoke or use tobacco, or any product containing tobacco or nicotine, while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees *with the exception of the prescription nicotine products described in Board Policy 3513.3. Prohibited products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.* (Education Code 48900, 48901)

(cf. 3513.3 - Tobacco-Free Schools)
(cf. 5131 – Conduct)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Prevention Instruction

The district's *shall* provide developmentally appropriate tobacco-use prevention instruction for students *at selected* grade levels from K-12. *Such instruction shall be aligned with state content standards and the state curriculum framework for health education and with any requirements of state and/or federal grant programs in which the district participates.* ~~comprehensive prevention/intervention program shall be based on an ongoing assessment of objective data regarding tobacco use in the schools and community and on research identifying strategies that have proven effective in preventing or reducing tobacco use among youth. The program shall be designed to meet a set of measurable goals and objectives and shall be periodically evaluated to assess progress.~~

~~(cf. 0500 – Accountability)~~
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6143 - Courses of Study)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(b)

Intervention/Cessation Services

The district may provide or refer students to counseling, intensive education, and other intervention services to assist in the cessation of tobacco use. When appropriate, such intervention services may be provided as an alternative to suspension for tobacco possession.

(cf. 1020 – Youth Services)
(cf. 5146 – Married/Pregnant/Parenting Students)
(cf. 5141.6 – School Health Services)
(cf. 6164.2 – Guidance/Counseling Services)

Program Planning

The district's tobacco-use prevention and intervention program shall be based on an assessment of tobacco-use problems in district schools and the community, an examination of existing services and activities in the community, and a determination of high-risk student population that are most in need of district services.

The Superintendent or designee shall coordinate with the local health department and county office of education in program planning and implementation. He/she may establish an advisory council including students, parents/guardians, district staff, representatives of the local health department and community organizations, law enforcement professional, and/or others with demonstrated expertise in tobacco prevention and cessation.

(cf. 1230 – Citizen Advisory Councils)
(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

The Superintendent or designee shall also coordinate the district's tobacco-use prevention and intervention program with other district efforts to reduce students' use of illegal substances and to promote student wellness.

(cf. 5030 – Student Wellness)
(cf. 5131.6 – Alcohol and Other Drugs)
(cf. 5131.63 – Steroids)

The Superintendent or designee shall select anti-tobacco programs based on the model program designs identified by the California Department of Education (CDE) and may modify the model to meet district needs. (Health and Safety Code 104420)

The Superintendent or designee shall not accept for distribution any materials or advertisements that promote the use or sale of tobacco products. He/she also shall not accept tobacco-use prevention or intervention funds or materials from the tobacco industry or from

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(c)

any entity which has received funding from the tobacco industry.

(cf. 1325 – Advertising and Promotion)

(cf. 3290 – Gifts, Grants and Bequests)

(cf. 6161.1 – Selection and Evaluation of Instructional Materials)

Program Evaluation

To evaluate the effectiveness of the district's program and ensure accountability, the Superintendent or designee shall biennially administer the California Healthy Kids Survey or other appropriate student survey at selected grade levels in order to assess student attitudes toward tobacco and student use of tobacco. He/she shall annually report to the Board, and to the CDE if required, the data specified in Health and Safety Code 104450.

(cf. 0500 – Accountability)

(cf. 5022 – Student and Family Privacy Rights)

(cf. 6162.8 – Research)

The results of program evaluations shall be used to refine program goals and objectives and make changes as needed to strengthen program implementation.

~~The Superintendent or designee also may provide students with counseling and other support services to assist in the prevention or reduction of tobacco use.~~

(cf. 6164.2 – Guidance/Counseling Services)

~~Because of the additional health risks of tobacco use for prenatal development, the district shall provide outreach, motivational and other support services to prevent or reduce tobacco use among pregnant and parenting minors.~~

(cf. 5146 – Married/Pregnant/Parenting Students)

~~Information about smoking cessation programs shall be made available and encouraged for students and staff. (Health and Safety Code 104420)~~

(cf. 4159/4259/4359 – Employee Assistance Programs)

~~The Superintendent or designee shall coordinate prevention and cessation efforts with the local health department, other local agencies and community organizations and shall involve students, parents/guardians, families and the community in support of school-based programs.~~

(cf. 1020 – Youth Services)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5131.62(d)

~~(cf. 1400—Relations Between Other Governmental Agencies and the Schools)~~

Legal Reference:

EDUCATION CODE

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

51202 Instruction in personal and public health and safety

60041 Instructional materials, portrayal of effects of tobacco use**HEALTH AND SAFETY CODE**

104350-104495 Tobacco use prevention education

119405 Unlawful to sell or furnish electronic cigarettes to minors**PENAL CODE**

308 Minimum age for tobacco possession

CODE OF REGULATIONS, TITLE 17**6800 Definition, health assessment****6844-6847 Child Health and Disability Prevention program; health assessments****UNITED STATES CODE, TITLE 20**

7111-7117 Safe and Drug-Free Schools and Communities Act

CODE OF FEDERAL REGULATIONS, TITLE 21**1140.1-1140.34 Unlawful sale of cigarettes and smokeless tobacco to minors****ATTORNEY GENERAL OPINIONS****88 Ops.Cal.Atty.Gen. 8 (2005)**

Management Resources:

CDE PUBLICATIONS**Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008****Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003****Getting Results: Part II California Action Guide To Tobacco Use Prevention Education, 2000**

Getting Results: Developing Safe and Healthy Kids, 1998-99

GENTERS FOR DISEASE CONTROL PUBLICATIONS

Guidelines Related to School Health Programs to Prevent Tobacco Use and Addiction, 1994

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy, and Ready to Learn: A School Health Policy Guide, 2000

WEST ED PUBLICATIONS**Guidebook for the California Healthy Kids Survey****WEB SITES**CDE: <http://www.cde.ca.gov>California Department of Health Services: <http://www.dhs.ca.gov>California Department of Public Health, Tobacco Control: <http://www.cdph.ca.gov/programs/tobacco>California Healthy Kids Resource Center: <http://www.californiahealthykids.org>California Healthy Kids Survey: <http://www.wested.org/hks>Centers for Disease Control and Prevention: <http://www.cdc.gov>Safe and Healthy Kids Annual Report: <http://hk.duerrevaluation.com>U.S. Department of Education: <http://www.ed.gov>U.S. Surgeon General: <http://www.surgeongeneral.gov>National Association of State Boards of Education: <http://www.nasbe.org>

Adopted: 9-17-02

Amended: 5-18-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: AUGUST 16, 2011 ~~SEPTEMBER 20, 2011~~ OCTOBER 18, 2011

**SUBJECT: C.5.d. APPROVE AMENDMENT OF BYLAWS OF THE BOARD 9123 – CLERK
– First-Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Bylaws of the Board 9123 – Clerk?

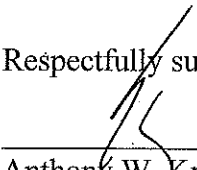
BACKGROUND: Board Bylaw 9124 is revised to clarify which boards are required by law to appoint a clerk from among their members at the annual organizational meeting, and to clarify duties of the clerk. Board Bylaw 9124 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the amendment of Bylaws of the Board 9123 – Clerk.
2. Do not approve the amendment Bylaws of the Board 9123 – Clerk.
3. Adopt a modified version of the amendment to Bylaws of the Board 9123 – Clerk.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9123

Clerk

At the annual organizational meeting, the Governing Board shall elect a clerk from its own membership. (Education Code 35143)

(cf. 9100 - Organization)

The duties of the clerk shall be to:

1. Certify or attest to actions taken by the Board when required
2. Maintain such other records or reports as required by law
3. Sign the minutes of Board meetings following their approval

(cf. 9324 - Minutes and Recordings)

4. Sign documents on behalf of the district as directed by the Board
5. Serve as presiding officer in the absence of the president and vice president

(cf. 9121 - President)

6. Notify, or appoint a designee to notify, Board members and members-elect of the date and time for the annual organizational meeting

7. Perform any other duties assigned by the Board

Legal Reference:

EDUCATION CODE

17593 Repair and supervision of property (duty of district clerk)
 35038 Appointment of clerk by county superintendent of schools
 35039 Dismissal of clerk
 35121 Appointment of clerk in certain city and high school districts
 35143 Annual organizational meetings
 35250 Duty to keep certain records and reports
 38113 Duty of clerk (re provision of school supplies)

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000
 Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

Adopted: 10-19-77

Amended: 11-6-84, 9-11-90, 3-12-02, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: AUGUST 16, 2011 SEPTEMBER 20, 2011 OCTOBER 18, 2011

SUBJECT: C.5.e. APPROVE AMENDMENT OF BYLAWS OF THE BOARD 9140 – BOARD REPRESENTATIVES - ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Bylaws of the Board 9140 – Board Representatives?

BACKGROUND: Board Bylaw 9140 is revised to recognize that participation of Board members on district or community committees supports the Board's community leadership role. Bylaw also adds responsibility of Board representative to report back to the Board regarding committee activities and/or actions, and clarifies which board must designate a voting representative to elect members of the county committee on school district organization. Board Bylaw 9140 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the amendment of Bylaws of the Board 9140 – Board Representatives.
2. Do not approve the amendment Bylaws of the Board 9140 – Board Representatives.
3. Adopt a modified version of the amendment to Bylaws of the Board 9140 – Board Representatives.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9140(a)

Board Representatives

*The Governing Board recognizes that effective performance of its community leadership responsibilities may require its participation in district or community committees on matters of concern to the district and its students. As needed, the Governing Board may appoint any of its members to serve as its representatives on district committees or **on a committee of another** advisory committees of other public agency ies or organizations **of which the Board or district is a member or to which the Board is invited to participate.** Due to open meeting law requirements, a majority of the Board shall not be appointed to serve on the same committee.*

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 – Relations Between Private Industry and the Schools)

(cf. 9000 – Role of the Board)

(cf. 9130 – Board Committees)

(cf. 9270 - Conflict of Interest)

(cf. 9320 - Meetings and Notices)

When making such appointments, the Board shall clearly specify, ~~on a case-by-case basis, what~~ **the authority and responsibilities of the representative(s), including, but not limited to, reporting back to the Board regarding committee activities and/or actions.** ~~are involved.~~ Board representatives shall not ~~grant district support or endorsement for any activity~~ **exercise the authority of the Board** without prior Board approval.

(cf. 9005 – Governance Standards)

(cf. 9200 – Limits of Board Member Authority)

If a committee discusses a topic on which the Board has taken a position, the Board member may express ~~the~~ that position as a representative of the Board. When contributing individual **his/her own** ideas or opinions on other topics, ~~he/she~~ **the representative** shall **clearly indicate** ~~make it clear that he/she is~~ **expressing his/her** speaking as an individual **idea or opinion.** ~~not on behalf of the Board.~~

(cf. 1220 - Citizen Advisory Committees)

(cf. 9010 - Public Statements)

(cf. 9130 – Board Committees)

Board Representative to Elect Members of County Committee on School District Organization

At its annual organizational meeting, the Board shall designate one Board member as its representative to elect members to the county committee on school district organization. (Education Code 35023)

~~The Board shall provide the representative with nominees to this committee.~~

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9140(b)

~~A Board member is eligible to serve as a member of the county committee on school district organization. (Education Code 4007)~~

(cf. 9100 - Organization)

Legal Reference:

EDUCATION CODE

4000-4014 County committees on school district organization

35020-35046 School district officers and agents (power of governing board to employ or appoint)

35160 Authority of governing boards

GOVERNMENT CODE

54952.2 Meetings

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Department of Education District Organization Handbook, 2010

Adopted: 11-6-84

Amended: 9-11-90, 3-12-02, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: AUGUST 16, 2011 ~~SEPTEMBER 20, 2011~~ OCTOBER 18, 2011

SUBJECT: C.5.f. APPROVE AMENDMENT OF BYLAWS OF THE BOARD 9323.2 – ACTIONS BY THE BOARD - ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Bylaws of the Board 9323.2 – Actions by the Board?

BACKGROUND: Board Bylaw 9323.2 is updated and reorganized to clarify the circumstances under which the Brown Act permits the Board to discuss or take action on items that are not on the posted agenda. By law also revised to delineate the Board's options upon a receipt of a demand to "cure and correct" an alleged Brown Act violation. Board Bylaw 9323.2 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the amendment of Bylaws of the Board 9323.2 – Actions by the Board.
2. Do not approve the amendment Bylaws of the Board 9323.2 – Actions by the Board.
3. Adopt a modified version of the amendment to Bylaws of the Board 9323.2 – Actions by the Board.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9323.2(a)

Actions By The Board

The Governing Board shall act by a majority vote of all of the membership constituting the Board, unless otherwise required by law. (Education Code 35164)

An "action" by the Board means: (Government Code 54952.6)

1. A collective decision by a majority of the Board members
2. A collective commitment or promise by a majority of the members to make a positive or negative decision
3. A vote by a majority of the members when sitting as the Board upon a motion, proposal, resolution, order or ordinance

The Board shall not take action by secret ballot, whether preliminary or final. (Government Code 54953)

Actions taken by the Board in open session shall be recorded in the Board minutes. (Education Code 35145)

(cf. 9324 - Minutes and Recordings)

Action on Non-Agenda Items

After publicly identifying the item, the Board may take action ~~in a regular meeting~~ on a subject not listed ~~appearing~~ on the published ***posted meeting*** agenda ~~only when it publicly identifies the item to be acted upon in conjunction with one of the~~ ***under any of the*** following circumstances: (Government Code 54954.2)

1. ***When a majority of the Board determines that an emergency situation exists, as defined for emergency meetings pursuant to Government Code 54956.5. The Board, by majority vote of its members, determines that the action responds to an emergency situation.***
2. ***When two-thirds of the members present, or if less than two-thirds of the members are present then by a unanimous vote of all members present, determine that the need to take immediate action came to the district's attention after the agenda was posted. The Board determines, either by a two-thirds majority vote of the members present at the meeting or, if less than two-thirds of the members are present, by a unanimous vote of all members present,***

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

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BB 9323.2(b)

~~that the need to take immediate action came to the district's attention after the posting of the agenda.~~

3. ***When an item appeared on the agenda of, and was continued from, a meeting that occurred*** ~~The matter was properly posted for a previous meeting occurring not more than five days earlier and was continued to the meeting at which action is being taken.~~

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

Challenging Board Actions

Any interested person or ~~the~~ district attorney's office ***may present a demand that the Board cure and to correct a Board action which he/she alleges is in violation of Government Code 54954.2 (agenda posting), Government Code 54953 (open meeting and teleconferencing), Government Code 54954.5 (closed session item descriptions), Government Code 54954.6 (new or increased tax assessments), Government Code 54956 (special meetings), or Government Code 54956.5 (emergency meetings).*** (Government Code 54960.1)

Any demand to "cure and correct" an alleged violation shall clearly describe the challenged action and the nature of the alleged violation ***and*** shall be presented to the Board in writing within 90 days of the date when the action was taken. If the alleged violation concerns action taken in an open session but in violation of Government Code 54954.2 (agenda posting), the written demand must be made within 30 days of the date when the alleged action took place. (Government Code 54960.1)

~~Such demand shall allege a violation of any of the following:~~ (Government Code 54960.1)

- ~~1. Government Code 54953, regarding open meeting and teleconferencing~~
- ~~2. Government Code 54954.5, regarding closed session item descriptions~~
- ~~3. Government Code 54954.6, regarding new or increased tax assessments~~
- ~~4. Government Code 54956, regarding special meetings~~
- ~~5. Government Code 54956.5, regarding emergency meetings~~

Within 30 days of receiving the demand, the Board shall ***do one of the following:*** (Government Code 54960.1)

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

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BB 9323.2(c)

1. Cure or correct the challenged action and inform the demanding party in writing of its actions to cure or correct.

2. **Determine** ~~If the Board decides to not~~ **to** cure or correct the challenged **violation and inform the demanding party** action, the demanding party shall be informed in writing of **its decision to not cure or correct.** ~~that decision.~~

3. ~~If the Board~~ Takes no action. **If the Board takes no action** within the 30-day review period, its inaction shall be considered a decision not to cure or correct the action. (Government Code 54960.1)

Legal Reference:

EDUCATION CODE

15266 School construction bonds

17466 Declaration of intent to sell or lease real property

17481 Lease of property with residence for nondistrict purposes

17510-17511 Resolution requiring unanimous vote of all members constituting board

17546 Private sale of personal property

17556-17561 Dedication of real property

17582 District deferred maintenance fund

17583 Deferred maintenance fund; transfer of excess local funds

~~35144 Special meeting~~

~~35145 Public meetings~~

35140-35149 Meetings

35160-35178.4 Powers and duties

~~35164 Majority vote of all members constituting board for board action~~

~~35165 Vacancies; effect on majority and unanimous vote~~

48660-48661 Establishment of Community day schools **establishment and restrictions**

~~48661 School site restrictions for community day schools~~

CODE OF CIVIL PROCEDURE

425.16 Special motion to strike in connection with a public issue

1245.240 Eminent domain vote requirements

1245.245 Eminent domain, resolution adopting different use

GOVERNMENT CODE

53090-53097.5 - Regulation of local agencies by counties and cities

~~53094 Authority to render zoning ordinance inapplicable~~

~~53097 Compliance with ordinances~~

~~53097.3 Charter school ordinances~~

53790-53792 Exceeding the budget

53820-53833 Temporary borrowing

53850-53858 Temporary borrowing

54950 Meetings: declaration; intent; sovereignty

54952.6 Action taken, definition

54953 Meetings to be open and public; attendance; secret ballots

~~54953.5 Right to record proceedings; conditions~~

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BB 9323.2(d)

~~54954.2 Agenda posting requirements; board actions~~~~54954.5 Closed session item descriptions~~~~54954.6 New or increased taxes or assessments; hearings; notice~~~~54956 Special meetings; call; notice~~~~54956.5 Emergency meetings in emergency situations~~

54960 Action to prevent violations

~~54960.1 Challenge of governing board actions~~~~54960.5 Costs and attorney fees~~

65352.2 Coordination with planning agency

PUBLIC CONTRACT CODE

3400 Bid specifications

20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

20113 Emergencies, award of contracts without bids

COURT DECISIONS***Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors, (2003) 112 Cal.App.4th 1313******McKee v. Orange Unified School District, (2003) 110 Cal.App.4th 1310***

Bell v. Vista Unified School District, (2002) 82 Cal.App.4th 672

Boyle v. City of Redondo Beach, (1999) 70 Cal.App.4th 1109

Management Resources:**CSBA PUBLICATIONS**

The Brown Act: School Boards and Open Meeting Laws, 1999-2009

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, California Attorney General's Office, 2002-2003

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS**CALIFORNIA CITY ATTORNEY PUBLICATIONS**

Open and Public III IV: A User's Guide to the Ralph M. Brown Act, 2000-2007

WEB SITESCSBA: <http://www.csba.org>California Attorney General's Office: <http://www.caag.state.ca.us>**Institute of Local Government:** <http://www.ca-ilg.org>

Adopted: 10-19-77

Amended: 3-2-83, 11-6-84, 11-13-90, 3-12-02, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 20, 2011~~ OCTOBER 18, 2011

SUBJECT: C.5.g. APPROVE AMENDMENT OF BOARD POLICY 5022 – STUDENT AND FAMILY PRIVACY RIGHTS – First Reading

ISSUE: Should the Board of Education approve amendment of Board Policy 5022 – Student and Family Privacy Rights?

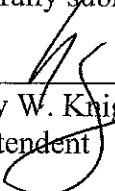
BACKGROUND: Board Policy 5022 is a mandated policy being revised and reorganized to address certain privacy issues related to students and/or their parents/guardians, including the administration of surveys and physical exams/screenings, parent/guardian rights to inspect instructional materials, and the collection of personal information for marketing purposes. Board Policy 5022 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5022 – Student and Family Privacy Rights.
2. Do not approve the amendment Board Policy 5022 – Student and Family Privacy Rights.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5022(a)

Student And Family Privacy Rights

The Governing Board *respects the rights of district students and their parents/guardians with regard to the privacy of their personal beliefs and the confidentiality of their* ~~believes that~~ personal information. *The Superintendent or designee shall develop regulations to ensure compliance with law when the district requests, retains, discloses, or otherwise uses the personal information of its students and their families.* ~~concerning district students and their families should be kept private in accordance with law.~~

~~(cf. 0000 - Vision)~~

~~(cf. 0100 - Philosophy)~~

~~(cf. 0200 - Goals for the School District)~~

~~(cf. 5020 - Parent Rights and Responsibilities)~~

~~(cf. 5021 - Noncustodial Parents)~~

~~(cf. 5125 - Student Records)~~

~~(cf. 5125.1 - Release of Directory Information)~~

~~(cf. 6000 - Concepts and Roles)~~

~~(cf. 6162.8 - Research)~~

Collection of Personal Information for Marketing Purposes

~~The Board prohibits district staff from administering or distributing of student information for marketing purposes, except to the military.~~

The regulations shall, at a minimum, address the following: (20 USC 1232h)

- 1. Whether the district may collect the personal information of students for marketing or sale*
- 2. How the district will administer surveys that may request information about the personal beliefs and practices of students and their families*
- 3. The rights of parents/guardians to inspect:*
 - a. Survey instruments requesting information about their personal beliefs and practices or those of their children*
 - b. Instructional materials used as part of their children's education curriculum*
- 4. Whether the district may administer any nonemergency invasive physical examination or screening*
- 5. Notifications that the district will provide to students and parents/guardians with respect to their privacy rights*

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5022(a)

The Superintendent or designee will consult with parents/guardians regarding the development of the procedures. (20 USC 1232h)

(cf. 0420 – School Plans/Site Councils)

(cf. 1220 – Citizen Advisory Committee)

(cf. 1230 – School-Connected Organizations)

Legal Reference:

EDUCATION CODE

49073.5 Release of information to military services representatives; release of telephone numbers

49076 Access to records by persons without written parental consent or under judicial order

49450-49457 Physical examinations

49602 Confidentiality of pupil information

51101 Parents Rights Act of 2002

51513 *Test, questionnaire, survey, or examination concerning personal beliefs*

51938 Sexual Health and HIV/AIDS Prevention Education Act; notice and parental excuse

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1232h Protection of pupil rights

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

USDOE, Family Policy Compliance Office: <http://www.ed.gov/offices/OM/fpc/>

Adopted: 9-17-02

Amended: 5-18-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 20, 2011~~ OCTOBER 18, 2011

SUBJECT: C.5.h. AMENDMENT TO BOARD POLICY 5144 – DISCIPLINE – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5144 – Discipline?

BACKGROUND: Board Policy 5144 is expanding the goal statement to focus on correcting student behavior while avoiding an adverse effect on student learning or health. Policy also broadens related staff developing topics to include assisting staff to establish cooperative relationships with parents/guardians. Board Policy 5144 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5144 – Discipline.
2. Do not amend Board Policy 5144 – Discipline.
3. Adopt a modified version of the amendment to Board Policy 5144 – Discipline.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5144(a)

Discipline

The Governing Board desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, effective classroom management and parent involvement can minimize the need for discipline. Staff shall use preventative measures and positive conflict resolution techniques whenever possible. ***In addition, discipline shall be used in a manner that corrects student behavior without intentionally creating an adverse effect on student learning or health.***

(cf. 5020 - Parent Rights and Responsibilities)
 (cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)
 (cf. 5145.3 - Nondiscrimination/Harassment)
 (cf. 5145.9 - Hate-Motivated Behavior)
 (cf. 6020 - Parent Involvement)

Board policies and regulations shall delineate acceptable student conduct and provide the basis for sound disciplinary practices. Each school shall develop disciplinary rules to meet the school's individual needs.

(cf. 5131 - Conduct)
 (cf. 5131.1 - Bus Conduct)

The Oak Park Unified School District supports a "Progressive Discipline Policy" and associated practice because this approach provides a logical, escalating sequence to consequences while informing students and parents at the earliest level where rehabilitation might be employed. An exception for implementing progressive discipline will be for more serious offenses, which require immediate suspension and mandatory expulsion by law.

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. When misconduct occurs, staff shall attempt to identify and address the causes of the student's behavior **and** implement appropriate discipline. **Persistently** disruptive students may be assigned to alternative programs or removed from school in accordance with law, Board policy and administrative regulation.

(cf. 0450 - Comprehensive Safety Plan)
 (cf. 3515 - Campus Security)
 (cf. 3515.3 - District Police/Security Department)
~~(cf. 3515.4 - Recovery for Property Loss or Damage)~~
 (cf. 4158/4258/4358 - Employee Security)
 (cf. 5136 - Gangs)
 (cf. 5144.1 - Suspension and Expulsion/Due Process)
 (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
 (cf. 6159.4 - Behavioral Interventions for Special Education Students)
 (cf. 6164.5 - Student Study Teams)
 (cf. 6184 - Continuation Education)
 (cf. 6185 - Community Day School)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5144(b)

Staff shall enforce disciplinary rules fairly, consistently and *in accordance with the district's nondiscrimination policies.* ~~without discrimination.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall provide professional development as necessary to assist staff in developing *consistent* classroom management skills, and implementing effective disciplinary techniques, *and establishing cooperative relationships with parents/guardians..*

(cf. 4131/4231/4321 - Staff Development)

Legal Reference:

EDUCATION CODE

32280-32288 *School safety plans*

35146 Closed sessions

35291 Rules

35291.5-35291.7 School-adopted discipline rules

35294-35294.9 ~~School safety plans~~

37223 Weekend classes

44807.5 Restriction from recess

48900-48926 Suspension and expulsion

48980-48985 Notification of parents or guardians

49000-49001 Prohibition of corporal punishment

49330-49335 Injurious objects

CIVIL CODE

1714.1 Parental liability for child's misconduct

CODE OF REGULATIONS, TITLE 5

307 Participation in school activities until departure of bus

353 Detention after school

Management Resources:

CSBA PUBLICATIONS

~~Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999~~

Keeping our Children Safe: Strategies for Governing Boards to Promote School Safety, 2011

Maximizing Opportunities for Physical Activity during the School Day, Fact Sheet, 2009

CDE PROGRAM ADVISORIES

~~1010.89 Physical Exercise as Corporal Punishment, CIL: 89/9-3~~

~~1223.88 Corporal Punishment, CIL: 88/9-5~~

Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools, 2000

STATE BOARD OF EDUCATION POLICIES

01-02 School Safety, Discipline, and Attendance, March 2001

WEB SITES

CDE: <http://www.cde.ca.gov>

USDOE: <http://www.ed.gov>

Adopted: 5-24-78

Amended: 1980, 5-15-84, 9-1-92, 1995, 1999, 2-1-01, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 20, 2011~~ OCTOBER 18, 2011

**SUBJECT: C.5.i APPROVE AMENDMENT TO BOARD POLICY 6163.1 –
LIBRARY MEDIA CENTERS – First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6163.1 – Library Media Centers?

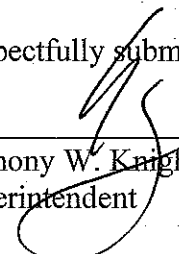
BACKGROUND: Board Policy 6163.1 is being revised to reflect new state standards adopted by the State Board of Education, including program standards which describe staffing, resources, and infrastructure recommended for effective school library programs as well as academic standards for library instruction. Board Policy 6163.1 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6163.1 – Library Media Centers.
2. Do not amend Board Policy 6163.1 – Library Media Centers.
3. Adopt a modified version of the amendment to Board Policy 6163.1 – Library Media Centers.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6163.1(a)

Library Media Centers

The Governing Board recognizes that school library media centers support the educational program by providing access to a variety of informational resources. The Board desires to provide libraries media centers with up-to-date books, reference materials and electronic information resources necessary to promote literacy, support students in achieving academic standards and encourage *prepare* students to become lifelong learners.

(cf. 0440 - District Technology Plan)

(cf. 6000 - Concepts and Roles)

(cf. 6011 - Academic Standards)

(cf. 6161 - Equipment, Books and Materials)

(cf. 6163.4 - Student Use of Technology)

(cf. 7110 - Facilities Master Plan)

School libraries shall be open for use by students and teachers during the school day. (Education Code 18103)

Library Plans

Whenever a school receives state funding for school and library improvement pursuant to Education Code 41570-41573, the school site council shall develop a single plan for student achievement which incorporates a districtwide plan for school libraries. (Education Code 41572)

(cf. 0420 - School Plans/Site Council)

In developing the districtwide plan, the Superintendent or designee is encouraged to consult with librarians, classroom teachers, administrators, parents/guardians, and students as appropriate.

~~The Superintendent or designee shall develop a districtwide school library plan for approval by the Board. (Education Code 18181) The Superintendent or designee is encouraged to consult with school library media teachers in the development of the plan.~~

The school library ***districtwide library*** plan shall describe the district's vision and goals for the district's libraries, and action steps including ***and*** how the funds will be distributed to school sites ***to support libraries***. As appropriate, the plan may also address staffing, facilities, selection and evaluation of materials, prioritization of needs and other related matters.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6163.1(b)

Classroom Libraries for Grades K-4

When state funding is available for library materials grades K-4 classrooms, the Superintendent or designee shall develop, for certification by the Board, a districtwide classroom library plan grades K-4. The plan shall include a means of preventing loss, damage or destruction of the materials. (Education Code 60242, 60422)

(cf. 6161.2 - Damaged or Lost Instructional Materials)

The districtwide plan for school libraries developed pursuant to Education Code 41572 may fulfill this requirement provided the plan meets the criteria of Education Code 60242.

The Superintendent or designee is encouraged to consult with primary grade teachers and school **librarians employed by the district** and/or county office of education library-media teachers in the development of the **K-4 classroom library** plan and to consider selections from the list of books recommended by the State Librarian pursuant to Education Code 19336.

~~The district's school libraries may provide: (5 CCR 16040)~~

Selection and Evaluation of Library Materials

Library materials shall include print and electronic resources that align with the curriculum and are accessible to students with varying cognitive or language needs.

~~Responsibility for the selection of library materials is delegated to the professional library staff through the principal. School librarians shall evaluate~~ **and select materials in accordance with law, Board policy, and administrative regulation and shall use** ~~using professional selection aids and standards, in accordance with law, Board policy and administrative regulation.~~ The selection process shall invite recommendations from administrators, teachers, other staff, parents/guardians and students as appropriate.

(cf. 6144 - Controversial Issues)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

Library materials should be continually reevaluated in relation to evolving curricula, new formats of materials, new instructional methods, and the needs of students and teachers. Materials that contain obsolete **outdated** subject matter or are no longer appropriate shall be removed, and lost or worn materials may be replaced if possible.

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6163.1(c)

All gifts and donations of school library materials shall be subject to the same criteria as materials selected for purchase by the district.

(cf. 3290 – Gifts, Grants and Bequests)

Complaints regarding the appropriateness of library materials shall be addressed using the district's procedures for complaints regarding instructional materials.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

Fees

Students shall be allowed to borrow school library materials at no charge for use in the library and classrooms as well as out of school. (5 CCR 16042)

(cf. 3260 - Fees and Charges)

To encourage students to return materials in a timely manner, a nominal fee may be charged for the late return of materials.

(cf. 5125.2 – Withholding Grades, Diploma or Transcripts)

Library Instruction

School librarians and/or classroom teachers shall provide library instruction to develop students' information literacy skills. Such instruction shall be aligned with state academic standards for library instruction and shall prepare students to:

- 1. Access information by applying knowledge of the organization of libraries, print materials, digital media, and other sources***
- 2. Evaluate and analyze information to determine appropriateness in addressing the scope of inquiry***
- 3. Organize, synthesize, create, and communicate information***
- 4. Integrate information literacy skills into all areas of learning and pursue information independently to become life-long learners***

School librarians also may provide support to teachers, administrators, and other staff by identifying instructional materials that will aid in the development of curriculum and

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6163.1(d)

instructional activities and by providing information about effective and ethical uses of school library services and equipment.

(cf. 4131/4231/4331 - Staff Development)

1. ~~Library instruction to students that enables them to become proficient users of library resources~~
2. ~~Information to teachers and administrators concerning sources and availability of instructional materials that will aid in the development of school curriculum, and, in cooperation with classroom teachers, the development of instructional units and activities using library resources~~
3. ~~Assistance to teachers and students in the evaluation, selection, production and uses of instructional materials~~
4. ~~A collection of materials and resources that support the curriculum and are appropriate for user needs~~
5. ~~Assistance to teachers, administrators and other school staff members in becoming knowledgeable about appropriate uses of library media services, materials and equipment~~

~~The Superintendent or designee shall develop procedures for the selection and evaluation of library materials.~~

Reports

The district shall, on or before August 31 each year, report to the California Department of Education on the condition of *its* school libraries for the preceding year ending June 30. (Education Code 18122)

Legal Reference:

EDUCATION CODE

- 1703 Coordination of district library services by county superintendent
- 1770-1775 Provision of library services by county superintendent
- ~~18010-20091 Libraries, especially:~~
 - 18100-18103 School libraries, establishment and maintenance
 - 18300-18571 Union high school district/unified school district library district
 - 19335-19336 Recommended books, Reading Initiative Program
 - 41570-41573 School and Library Improvement Block Grant
- 42605 Tier 3 categorical flexibility**
- 44868-44869 Qualifications and employment of library media teachers

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

*Series 6000**Instruction**BP 6163.1(e)*

45340-45349 Instructional aides

60119 Sufficiency of textbooks and instructional materials; public hearing

60240-60251.5 State Instructional Materials Fund, including purchase of classroom library materials

60420-60424 Instructional Materials Funding Realignment Program

REPEALED EDUCATION CODE FOR CATEGORIAL PROGRAMS**18181 Districtwide library plan****52012 Establishment of school site council****52014-52015 school plans****CODE OF REGULATIONS, TITLE 5**

16040-16043 School libraries

80053 Library media service teaching credential

UNITED STATES CODE, TITLE 20**6383 Improving Literacy Through School Libraries grant program**

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**School Library Program Standards, September 2010****School Library Standards for Students, September 2010**

Check It Out! Assessing School Library Media Programs, 1998

Recommended Literature: Kindergarten Through Grade Twelve

CALIFORNIA SCHOOL LIBRARY ASSOCIATION PUBLICATIONS

Standards and Guidelines for Strong School Libraries, 2004

WEB SITESCDE, School Libraries: <http://www.cde.ca.gov/ci/cr/lb>American Library Association: <http://www.ala.org>American Association of School Librarians: <http://www.ala.org/aasi>California Library Association: <http://www.cla-net.org>California School Library Association: <http://www.csla.net>

Adopted: 4-26-78

Amended: 4-14-82, 6-19-84, 9-17-02, 8-24-04, 11-18-05

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~SEPTEMBER 20, 2011~~ OCTOBER 18, 2011

SUBJECT: C.5.j APPROVE AMENDMENT TO BOARD POLICY 6163.2 – ANIMALS AT SCHOOL – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6163.2 – Animals at School?

BACKGROUND: Board Policy 6163.2 is being revised to reflect new federal regulations which require the district to modify its policy, practices, and procedures to permit an individual with a disability to use a service animal at school, when the work or task performed by the service animal is directly related to the individual's disability. Board Policy 6163.2 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6163.2 – Animals at School.
2. Do not amend Board Policy 6163.2 – Animals at School.
3. Adopt a modified version of the amendment to Board Policy 6163.2 – Animals at School.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6163.2(a)

Animals At School

The Governing Board recognizes that animals can *contribute to the* district's instructional program *by being* be an effective teaching aid *to students* and *by assisting individuals with disabilities to access district programs and activities.* ~~can help support the.~~ In addition, instruction related to the care and treatment of animals teaches students a sense of responsibility and promotes the humane treatment of living creatures.

(cf. 0410 – Nondiscrimination in District Programs and Activities)
 (cf. 6142.4 – Service Learning/Community Service Classes)
 (cf. 6159 – Individualized Education Program)
 (cf. 6164.4 – Identification and Evaluation of Individuals for Special Education)
 (cf. 6164.6 – Identification and Education Under Section 504)
 (cf. 6142.5 – Environmental Education)

The Superintendent or designee shall develop rules and procedures to ensure that when animals are brought to school, the health, safety, and welfare of students, staff, and the animals are protected. However, the district assumes no liability for the safety of animals allowed on district property.

(cf. 3320 – Claims and Actions Against the District)
 (cf. 3530 – Risk Management/Insurance)
 (cf. 5141.21 – Administering Medication and Monitoring Health Conditions)
 (cf. 5141.23 – Asthma Management)

Teachers may bring an animal to school or arrange for students in his/her class to bring an animal to school for instructional purposes upon written permission from the principal or designee and subject to administrative regulation and other reasonable health, safety and sanitation precautions. Teachers shall be responsible for ensuring that animals are strictly controlled and for ensuring that all such precautions are observed so as to protect both the students and animals.

(cf. 5141 – Health Care and Emergencies)
 (cf. 5141.22 – Infectious Diseases)
 (cf. 5142 – Safety)
 (cf. 5145.8 – Refusal to Harm or Destroy Animals)
 (cf. 6142.93 – Science Instruction)
 (cf. 6145.8 – Assemblies and Special Events)

Individuals with disabilities may be accompanied by specially trained guide dogs, signal dogs or service dogs on school premises or on school transportation. (Education Code 39839; Civil Code 54.2)

(cf. 0410 – Nondiscrimination in District Programs and Activities)
 (cf. 3541.2 – Transportation for Students with Disabilities)
 (cf. 5131.1 – Bus Conduct)
 (cf. 6159 – Individualized Education Program)
 (cf. 6164.6 – Identification and Education Under Section 504)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6163.2(b)

~~When any animal is brought into the classroom, the principal or designee shall provide written notification to all parents/guardians of students in the affected class asking them to verify whether their child has any known allergies, asthma, or other health condition that may be affected by the animal's presence.~~

~~(cf. 3514 - Environmental Safety)~~

~~The district assumes no liability for the safety of animals voluntarily brought to school.~~

Legal Reference:

EDUCATION CODE

233.5 Instruction in kindness to pets and humane treatment of living creatures

39839 Transportation of guide dogs, signal dogs, service dogs

51202 Instruction in personal and public health and safety

51540 Safe and humane treatment of animals at school

CIVIL CODE

54.1 Access to public places

54.2 Guide, signal, or service dogs, right to accompany

GOVERNMENT CODE

810-996.6 California Tort Claims Act, especially:

815 Liability for injuries generally; immunity of public entity

835 Conditions of liability

VEHICLE CODE

21113 Public grounds

CODE OF REGULATIONS, TITLE 13

1216 Transportation of property

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions

35.136 Service animals

COURT DECISIONS

Sullivan v. Vallejo City USD, 731 F. Supp. 947 (1990)

Management Resources:

FEDERAL REGISTER

Rules and Regulations, September 15, 2010, Vol. 75, Number 178, pages 56164-56236

CSBA PUBLICATIONS

Indoor Air Quality: Governing Board Actions for Creating Healthy School Environments, Policy Brief, July 2008

Asthma Management in the Schools, Policy Brief, March 2008

WEB SITES:

CSBA: <http://www.csba.org>

American Society for the Prevention of Cruelty to Animals: <http://www.asPCA.org>

Humane Society of the United States: <http://www.hsus.org>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Adopted: 9-17-02

Amended: 8-24-04, 12-9-08

TO: MEMBERS, BOARD OF EDUCATION
FROM: Debra A. Burgher, Principal, Brookside Elementary School
DATE: October 18, 2011
SUBJECT: Monthly Board Report

SCHOOL SITE COUNCIL MEETING: The first SSC meeting was September 15, 2011. Parent members are: Sherry Roetman, Tammy Elbaum, Jen Willet and Tanya Tong. Staff members are: Debra Burgher, Tawnya Watson, Barbie Lee and Virginia Standring. SSC President is Jen Willet and Sherry Roetman will serve as recording secretary. Meetings will be on Thursdays at 2:45 pm.

TECHNOLOGY: In the computer lab students are using the formatting tools in Microsoft Word. They are using the center, bold, italics and underline functions along with changing font and adding color and borders. Students in grades 4 & 5 can take an image from the internet and insert it into their project. Kindergartners are learning to use a mouse and finding the letters in their first names. First graders are being introduced to touch typing and basic word building by labeling pictures they create.

THE AIR FORCE ONE DISCOVERY CENTER: Mrs. Burgher and fifth grade teachers will attend "The Discovery Center Experience" on Monday, October 3 at the Reagan Library. The event is for educators and includes a tour of the museum, light refreshments and information about the Discovery Center. In May, Brookside fifth graders will visit the Discovery Center, an immersive, educational experience designed to inspire the next generation of student leaders. While there students will have the opportunity to role play in a realistic, interactive environment as they face the responsibilities and challenges experienced by the Executive Branch, military and media during the Grenada crisis.

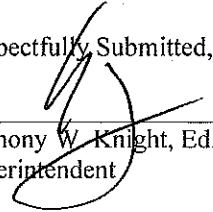
MEET OUR LIBRARIAN & MUSIC TEACHERS: Mrs. Carol Groves is the Brookside Librarian. Carol is a Library Aide at the Grant Brimhall Library in Thousand Oaks. She has an elementary teaching credential and has worked as a reading intervention aide in SVUSD. Mr. Steve Waldman is teaching music at Brookside. Mr. Waldman holds a Bachelor of Arts degree in Music from Roosevelt University in Chicago. He is a professional musician and has experience teaching music classes, band and chorus.

TEACHING AND LEARNING: Math and Literacy Intervention Aides are working with students in small groups. Fifth graders will visit Santa Cruz Island on October 14th. Debbie West is providing background learning before the island trip. Fourth grade is finishing geography and will soon make landform maps of California. Third grade is working on launching Writer's Workshop and the FOSS Matter Unit. Second Graders are being introduced to the Icons of Depth and Complexity while writing about their lives. FOSS science unit Pebbles, Sand and Silt will be taught this month. First Graders are working on the Matter Unit, which will culminate with centers about solids and liquids at Halloween time.

HAPPENINGS:

Oct 5 International Walk to School Day
Oct 12 Staff Meeting 1:30-3:00
Oct 13 SSC Meeting 2:45
Oct 14 Santa Cruz Island Trip
Oct 24-28 Red Ribbon Week
Oct 25 Assemblies: The Bully Game 9:00 & 11:00
Oct 20 California Shake Out Drill
Nov 7 Veteran's Day Assembly 8:35 in the quad

Respectfully Submitted,



Anthony W. Knight, Ed.D.
Superintendent

10/6/2011

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TO: Members of the Oak Park Unified School District Board of Education

FROM: Erik Warren, Principal, Oak Hills Elementary School

DATE: October 18, 2011

SUBJECT: Monthly Board Report

Oak Hills Botanical Society has been working hard on our garden and greenhouse. The Botanical Society is open to all fifth graders normally meets with Dr. Knight and Mr. Warren every Friday at lunch. Recently, however, our team of over twenty students been working hard several days a week to prepare the soil for this year's crops and begin planting. First our summer plants were removed, along with a fascinating assortment of weeds. The students then added soil amendment and organic bat guano fertilizer, and mixed it all together by hand in the hot sun. Finally, the students planted cabbage, celery, sweet green peas, and parsnip. By growing their own food, our students will learn about sustainable organic gardening, and understand that like all living things, the food that sustains us is an important way we humans impact our environment.

The Oak Hills Student Council is off and running under the careful guidance of Mrs. Rossiter. Council members were selected from each class after delivering a speech to their classmates about why they want to serve our school in this capacity. The Student Council met during lunch in Mrs. Rossiter's room and selected individual students to serve as officers. I want to thank all of the students who have courageously stepped forward to lead our school. I am pleased to announce the student leaders who will serve in the following positions:

President: Conner Brinkley

Vice-President: Brett Solney

Secretary: Maddie Posner

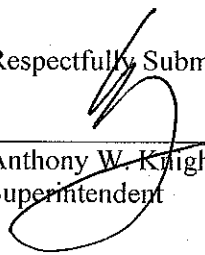
Treasurer: James Gaspar

Publicists: Reese Wallace, Sarah Bock, Alex Gaspar, and Kayla Mahoney

With all the involved students working together as a team, I am confident that this will be successful year for Student Council. I am excited to see what this talented group will be able to accomplish.

The experimental morning drop off area, on Churchwood at the top of the playground stairs, seems to be working well. We have created a passenger loading only zone each morning beginning at 8:00 a.m. Our parents are to be congratulated for cooperating with the signs. They are now able to pull up to the curb and safely drop off their kids. This has become a quick and easy way to handle morning drop-off without the double parking, frazzled nerves, and traffic jams. We will now be looking into making this a permanent solution with the assistance of the MAC.

Respectfully Submitted;



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: October 18, 2011

SUBJECT: Monthly Board Report

Back-to-School Night

Back-to-School Night was held on September 21 for all grade levels. 3rd, 4th and 5th grades made their presentations at 6:00. A short, but informative half hour parent meeting at 7:00 was held in the Multipurpose Room prior to Our Discovery Kindergarten, Kindergarten, 1st and 2nd grades classroom presentations at 7:30. The principal welcomed the parents and talked about the value of parental involvement at Red Oak Elementary School. One speaker each from the Oak Park Schools Foundation and the Parent Faculty Association spoke informing parents about the purpose of their organizations and to ask for support. Throughout the night, teachers made presentations individually in their classrooms and also as a grade level group in our Multi-purpose Room. All the presentations at Back-to-School nights were well attended by parents. The superintendent, assistant superintendent and various school board members made classroom visits.

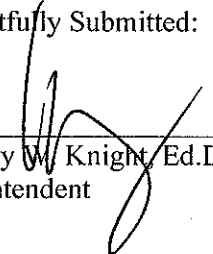
Spirit Assemblies

Our first monthly Spirit Assemblies were held on September 22 and 23. The Spirit Assemblies recognize those students who best embodied the targeted positive monthly character traits. A new student body leadership team ran the assemblies and gave out the awards.

School Site Council

Our School Site Council met for the first time this school year on September 19. We had one new faculty members, and two new parent members. Our SSC purpose statement was reviewed and the bylaws were passed out. New additions to our staff were introduced, enrollment reviewed and the work that was done this summer to improve our facilities was explained. Leaders were selected to report, record and lead our SSC.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL
DATE: OCTOBER 18, 2011
SUBJECT: MONTHLY SCHOOL REPORT

International Walk To School Day October 5, 2011: Join us as we work toward reducing our carbon footprint. Walk to school—today and many days!

MCMS 8th Grade GATE Students Document the 5th grade Santa Cruz Island October 19, 2011:

MCMS Students accompanied the 5th graders, mentoring them, as well as putting together a project about the Island by documenting their hiking adventure. Students are using this experience to demonstrate their work “thinking like a naturalist, marine biologist” etc. They will share this project with the MCMS community later in the school year.

Great California Shake Out October 20, 2011: MCMS will participate in the State-wide event, practicing our Emergency Preparedness. The MCMS Student Safety Squad has been instrumental in helping us prepare.

Internet Safety Events at MCMS October 20th and 21st: On October 20th, 7:00-8:00 p.m., Officer Steve DeWans will be giving parents an outstanding evening of fact and fiction about the Internet’s capabilities and the perils that students can encounter there. On the 21st, there will be student assemblies, also hosted by Officer DeWans.

Special Interests Clubs at MCMS are up and Running! From Chinese to Movies to Environmental, to Chess, to Walking, to Gardening, to Art and to Fitness—Clubs, sponsored by MCMS Staff are engaging students during lunch.

Glow Dance: October 28, 6:00-8:00: ASB sponsors the first in a series of hugely popular school dances.

MCMS Goes to Mt. SAC October 15th: Many thanks to our Coaches, Calce, Sonnabend and Hermosillo, along with parents, for getting a large number of 6th-8th graders to compete in this year’s event. Good Luck, everyone!

Catalina Information Night: October 18th at: 6:30 in the Gym: Parent information night about the upcoming trip.

7th Grade Catalina Curricular Trip October 24th-26th: Here we go again!!!! Many thanks to a host of parent chaperones, as well as our own Cindy Ligeti, Caroline Lewis, Jessica Vaughn, Robert Large, Malia Cadle, Maria Jimenez and Melissa Bayles for helping to make this exceptional learning adventure possible.

Outdoor Education Information Night October 25th at 6:30 in the gym: An information night about the November trip to Pali Institute in Running Springs, CA.

Thank you to Counselors, Dianne Large, Carol Bailey and Jeremy Rogers for visiting each 6th grade Humanities class this month, reviewing safe behavior and school resources at school to help ensure that students have a part in creating a successful year and a positive school climate.

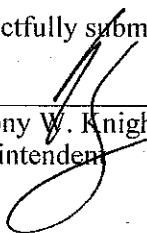
Congratulations to MCMS for winning an award from the 2011 Heal The Bay Event: This year 76 - 7th grade MCMS science students along with their parents attended this years Heal the Bay Coastal Clean

Up. Students were weighing in with 4 to 16 pounds of trash collected on the beach by the Malibu pier per study group. For the 6th year in a row MCMS has brought home the 1st place trophy for collection of 2,122 cigarette butts, saving the digestive systems and lives of many marine animals. A huge thank you to the students, parents and Miss Caroline Lewis who participated in this years' clean up. Being of service does make a difference!

Cranes For Kids: The MCMS Community, spearheaded by our amazing PFA made a thousand cranes, sent them to the company OSH KOSH, who donated clothing to tsunami victims in Japan—helping to provide 80,000 children in Japan with warm clothing.

"Peace Girls" Plant Flowers at MCMS: Surica Segal, Hannah Meyer, Serene Raslan, Bianca Becerra rasied money at the 2001 Spring Earthfest and used that money, with community member Greg Epstein's (of Enhanced Landscape Management) help, to beautify the MCMS campus with plantings that help them remember the beauty that 6th grade Lara DeCosta lent to our campus.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Kevin Buchanan, Principal, Oak Park High School

DATE: October 18, 2011

SUBJECT: Monthly Board Report

REGISTRATION DEBRIEF

All the staff and parents involved in organizing the registration process had a very productive meeting where we reviewed the processes to improve next year's registration. The consensus was that this year's registration was significantly improved over last year. Specifically, having all the new students register on their respective days rather than having a special day for new and out of district students was well received. Changes to the course selection procedures, especially how students select Zero period classes eased the pressure and wait times in the counseling office. Also, ensuring that we had sufficient lockers and locks, textbooks, and PE clothes on hand eliminated many of the frustrations expressed last year. Lastly, the proactive measures taken to communicate and facilitate the new Pertussis vaccination requirements were very successful and we had 100% compliance by the first day of school with no lost ADA revenue.

FACILITIES

In addition to the modernization projects, we just acquired a new three-color electronic Marquee for the front of the school. The old one was in disrepair and ASB and PFC combined to provide the funding for the new replacement. We also bought one to be installed in Quad area to broadcast events and news to the students. We are hoping to repurpose one of the older panels and install it on the College and Career Center to announce college visits and happenings. ASB has purchased a new sound system for rallies and ASB events so that we can allow the Pavilion sound project to move forward independent of ASB. We also have some progress with the Pavilion sound system and have fixed the "house" system. This means that for the first time in years we will not be using portable speakers and amps for the Drama and Choral productions. There is still work to be done and we are working with community members and industry professionals to complete the project. We have a lot of confidence that we will make progress in the coming weeks.

We recently had an incident of graffiti vandalism and the new surveillance cameras helped us find and identify the culprits and restitution is being arranged.

Back to School Activities

OPHS held a very successful back to school night with great turnout and I received many very positive comments from parents and teachers who did a great job of showcasing what students will be learning in their classes this year.

ASB held a very spirited Back to School rally, the highlight was another choreographed dance performed by the teachers and administration. It is on Youtube. Club week was held in the Pavillion and the students were out in force with all sorts of clubs ranging from Beekeeping to Operation Smile. Our Rocket Club held its first launch of the year with only minor malfunctions.

NATIONAL MERIT SCHOLARSHIP PROGRAM

This year, seven OPHS seniors were selected as Semi-finalists for the 2011-12 National Merit Scholarship Program. Fifteen students were also recognized as National Merit Commended Scholars. Semi-finalists represent the top one percent of each state's high school seniors, and Commended Scholars the top 3%.

COLLEGE KNOWLEDGE NIGHT

Through a collaborative effort between Calabasas, Oak Park, and Agoura PFCs, an evening of workshops ranging from financial aid and essay writing, to the application process of public and private colleges and universities was presented to parents and students from all local schools at Agoura High School on October 13.

OPHS MAC REPRESENTATIVE

The OPHS Student representative to the MAC was selected through an application process that included a written statement of intent and interview. Meral Arik will be in the position and is to be congratulated for having a firm understanding of school and community issues and a commitment to improvement on both fronts.

SCHOOL SITE COUNCIL

School Site Council held it's first meeting and has full representation with some spots still to be filled.

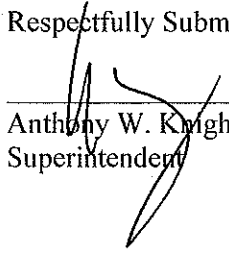
SAFE SCHOOL AMBASSADORS

OPHS Safe School Ambassadors will hold their annual Kick-Off event on October 12-13, and promises to be a very positive start to this year's program.

SCHOOL SAFETY

We have focused our attention this October on school safety with several activities including a full review of our safety and disaster procedures. OPHS will participate in the Great Shake Out on October 20. The Principal's message in the PFC newsletter this month is also devoted to emergency preparedness and procedures.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

10/6/2011

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TO: Members of the Oak Park Unified Board of Education
FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School
DATE: October 18, 2011
SUBJECT: Monthly Board Report

Oak View

On September 12th, we held a very nice 9/11 Remembrance with classroom activities and a ceremony at the District Office Flagpole. Tony Knight joined us to honor those lost and to the survivors.

We enjoyed a well-attended Back to School event on September 14th. Approximately 75% of our parents attended. This is really nice for a secondary program.

On September 16th we conducted "assessment day" as we implemented the SRI reading inventory and our teacher-prepared basic math skills assessment. Next, we can provide remedial interventions as needed.

On September 20th, our 2011-12 Site Council convened for our first meeting. We have a really nice group of parents as members. All of us are looking forward to working together for Oak View.

Coreen Herzog, Workability Specialist, initiated her special education career program on the 22nd.

On September 30th, the Clean Teen Bowling trip enjoyed by all!

Cards signed by all staff, as always, acknowledged student birthdays.

Independent School

On September 27th, students enjoyed a very interesting visit to the Oxnard Lemon Packing Plant. The field day was completed with a trip to Sky High Sports trampoline jumping center for some P.E.! Our field trips are a really nice strategy for these independent learners to get together for socialization and fun. Coming up is a visit to the California Science Center and IMAX on October 27th.

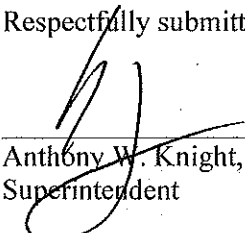
On September 19th, we held our first Site Council Meeting with a wonderful group of parents ready to work hard again for our school.

Students are enjoying the newly up and running science labs on line. These labs are coordinated with the Standards are really well done.

Teachers are beginning the SRI reading assessment for grades 2-9.

Jeremy Rogers, counselor, is really an asset to our program and is coordinating all course assignments to be sure our students are on track for graduation and for the college application process.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent